

**HARMAR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
THURSDAY NOVEMBER 16, 2023**

PRESENT

Robert W. Seibert, Jr.	Chairman
Harry Lenhart	Vice Chairman
Robert Exler	Supervisor
Lee Biermeyer	Supervisor (via phone)
Samuel Boak	Supervisor
Craig Alexander	Solicitor
Matthew Pitsch	Township Engineer
Jennifer Steiner	Manager

CALL TO ORDER

Mr. Seibert called the proceedings to order at 5:32 pm. The Pledge of Allegiance was recited.

PUBLIC COMMENT

Lisa Crouse inquired about the grant status for the Highland Woods Pump Station and an update was provided by the Engineer.

Bruno Moretti expressed his sincere appreciation to the community and Police Chief for their efforts in the search and rescue operations.

BOARD COMMENTS

There were no Board Comments.

APPROVAL OF MINUTES

Mr. Seibert called for a motion to approve the October Regular Meeting minutes. Mr. Seibert made a motion to approve the minutes of the Regular Meeting held on October 19th, 2023. Mr. Lenhart provided the second and the motion carried unanimously.

Mr. Seibert called for a motion to approve the Budget Meeting minutes. Mr. Lenhart made a motion to approve the minutes of the Budget Meeting held on October 26, 2023. Mr. Exler provided the second. Mr. Seibert called for a roll call vote which occurred as follows: Mr. Lenhart – Yes, Mr. Boak – Yes, Mr. Exler – Yes, Mr. Seibert – Yes, Mr. Biermeyer – Abstained. The motion carried unanimously with a 4-0 vote.

APPROVAL OF TREASURER'S REPORT

Mr. Seibert called for a motion to approve the Treasurer's Report. Mr. Lenhart made a motion to approve the Treasurer's Report for October 1 – October 31, 2023. Mr. Exler provided the second and the motion carried unanimously.

SOLICITOR'S REPORT

Solicitor Craig Alexander provided updates on a Right to Know Request response, code enforcement matters, and tax assessment appeals.

ENGINEER'S REPORT

The Township Engineer provided a summary of the recently submitted grant applications, updates to several projects, and an update on the work completed for the Dirt and Gravel Road Grant on Crone Hollow Road. Mr. Seibert called for a motion to approve the Engineer's Report. Mr. Seibert made a motion to approve the Engineer's Report and recommendations as submitted. Mr. Lenhart provided the second and the motion carried unanimously.

MANAGER'S REPORT

The Township Manager provided the Manager's Report including the budget advertisement, release of M.M.O. and F.R.A. funds to the necessary parties, and other general matters.

BUSINESS ITEMS

Mr. Seibert called for a motion to appoint a C.P.A. for the Fiscal 2023 Audit. Mr. Seibert made a motion to appoint Kenny Bonus with Bonus Accounting for a fee of \$6,500. Mr. Exler provided the second and the motion carried unanimously.

Mr. Seibert called for a motion to approve Proposed Resolution 15-2023. Mr. Boak made a motion to approve Proposed Resolution 15-2023 – CDBG50 Concurring Resolution requesting \$31,500 from ACED for Acme Area ADA Ramps. Mr. Lenhart provided the second and the motion carried unanimously.

Mr. Seibert called for a motion to approve Proposed Resolution 17-2023. Mr. Seibert made a motion to approve Proposed Resolution 17-2023 – CDBG50 Slums and Blight Resolution designating 745 Guys Run Road as a blighted Property. Mr. Exler provided the second and the motion carried unanimously.

Mr. Seibert called for a motion to approve Proposed Resolution 18-2023. Mr. Lenhart made a motion to approve Proposed Resolution 18-2023 – 2023 LSA Resolution Requesting not to exceed \$200,000 for CFA for DPW Boom Mower Purchase. Mr. Boak provided the second and the motion carried unanimously.

Mr. Seibert called for a motion to approve the release of payment to Protocol. Mr. Exler made a motion to approve the release of payment for the first/final invoice for the Herron Ave/Poplar Alley Culvert replacement work to Protocol, LLC. in the amount of \$73,040.00 made payable from the Capital Improvements Fund. Mr. Lenhart provided the second and the motion carried unanimously.

Mr. Seibert called for a motion to reimburse payment to the Tax Collector. Mr. Boak made a motion to approve reimbursement made payable to James DiPalma for \$300.76 for half of the cost of his

annual Tax Collector Certification Conference and Certification Credits. Mr. Lenhart provided the second and the motion carried unanimously.

ADJOURNMENT

Mr. Seibert called for a motion to adjourn the meeting. Mr. Seibert made a motion to adjourn the meeting at 5:53 pm. Mr. Exler provided the second and the motion carried unanimously.

Respectfully submitted,



Jennifer Steiner
Township Manager