

**HARMAR TOWNSHIP MUNICIPAL BUILDING
TOWNSHIP BOARD OF SUPERVISORS
ORGANIZATION MEETING
MONDAY, January 4, 2016**

PRESENT

Patricia Janoski	Chairperson
Linda Slomer	Supervisor
Bob Exler	Supervisor
Emiliano Cresta	Supervisor
Robert Seibert	Supervisor
Dr. Donna Piper	Secretary/Treasurer
Charles Means	Township Solicitor

The Chair called the Meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

The Chair asked for Public Comments.

Thelma Jewart asked that the names of people being considered for the various appointments be recited. Ms. Janoski stated that the names will be recited prior to each Board or Commission appointment.

Paula Hiteshew congratulated Mr. Seibert and Mr. Cresta on their election and asked if they took the local government newly elected officials course. Mr. Seibert stated that he is signing up for the “Boot Camp” courses. Mr. Cresta stated that he is in favor of continuing education and is currently taking certified public accountant continuing education courses and gear his selections toward government finance.

There being no further Public Comments, the Chair called for a motion to appoint a Temporary Chairperson. Mr. Seibert made a motion to appoint Ms. Janoski. Mr. Exler provided the second and the motion carried unanimously.

Ms. Janoski, as the Temporary Chairperson, called for a motion to appoint a Temporary Secretary. Mr. Seibert made a motion to appoint Dr. Piper as Temporary Secretary. Mr. Cresta provided the second and the motion was carried unanimously.

The Temporary Chairperson called for a motion to appoint the 2016 Board Chairperson. Ms. Slomer made a motion to appoint Mr. Seibert. Mr. Seibert declined the nomination. Mr. Seibert made a motion to appoint Ms. Janoski. Mr. Exler provided the second. Ms. Slomer asked to question the motion and continued by stating that it is the Chairperson’ responsibility to conduct the meetings and to communicate with other Board members and the Secretary/Treasurer; and asked Ms. Janoski if she would make a concerted effort to communicate more effectively. Ms. Janoski agreed to do so.

The Chairperson called for nominations for Vice Chairperson. Ms. Janoski made a motion to appoint Mr. Seibert. Mr. Seibert made a motion to appoint Ms. Slomer. Ms. Slomer declined. The Chair then called for a second to appoint Mr. Exler. Mr. Cresta provided the second and the second was carried unanimously.

The Chairperson called for a motion to appoint a Secretary/Treasurer. Mr. Exler made the motion to appoint Dr. Piper. Ms. Slomer provided the second and the motion was carried unanimously.

The Chairperson called for a motion to establish the Secretary/Treasurer bond by Resolution in the amount of \$3,700,000. Mr. Seibert made the motion as called. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to establish the Tax Collector bond for 2016 by Resolution in the amount of \$700,000. Mr. Exler made the motion as called. Ms. Slomer provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint the Supervisors as Roadmasters for 2016 to include a recommendation to the Board of Auditors to establish a zero rate of compensation and to establish the terms and conditions of employment. The Chair elaborated that the motion includes the entire Board. Mr. Seibert made the motion as called. Mr. Cresta provided the second and motion was carried unanimously.

The Chairperson made a motion to reappoint Charles Means of Goehring, Rutter & Boehm as Solicitor/Firm as Township Solicitor for 2016 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson made a motion to reappoint Rhoades & Owen, LLC as Special Counsel (as needed) for Pension related matters in 2016 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson made a motion to appoint Campbell, Beatty, Durrant, Palumbo & Miller as Special Counsel (as needed) for labor related matters in 2016 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Ms. Slomer provided the second and the motion was carried unanimously.

The Chairperson made a motion to reappoint Senate Engineering as the Municipal Engineer for 2016 with the motion to include a monthly retainer fee of \$50 and fees for services as outlined in the Schedule of Unit Rates for Basic Services and Unit Rates for additional services. Ms. Slomer provided the second and the motion was carried unanimously.

The Chairperson made a motion to reappoint Stephen Yakopec as Solicitor to represent the Planning Commission, Zoning Hearing Board, and the Uniform Construction Code Board of Appeals for 2016 and to include the rate of compensation and terms and conditions of the appointment as stated in the letter requesting reappointment. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson called for a motion to reappoint Building Inspection Underwriters (BIU) as the Building Code Official and to provide Building Inspection services, and as the Municipal Code/Zoning Officer. Mr. Seibert suggested that the Board solicit proposals for better rates. Ms. Slomer suggested that the Township could share the services of a provider with another community. Mr. Seiber agreed that Ms. Slomer's suggestion is a viable option and could also be considered. Mr. Means asked if BIU would continue as the BCO and Building Inspection Service provider until a new service provider is appointed. Mr. Seibert stated, the contract with BIU expires in mid February and the Township must provide a 30 day notice of intent to terminate the contract. Mr. Cresta asked that the motion be clarified, that the Board is voting to continue or not to continue with BIU. Mr. Cresta provided the second to the Chair's motion. The Chair called for a roll call vote: Mr. Seibert, No. Mr. Exler, No. Mr. Cresta, No. Ms Janoski, No. Ms. Slomer, No.

The Chairperson made a motion to appoint First Commonwealth Bank as the 2016 Depository with stipulation that the Board may change depositories in the best interest of the Township at any time during the year. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint a Chairperson for the Vacancy Board. Ms. Slomer made a motion to appoint Barbara Noll and the motion failed due to the lack of a second. Mr. Seibert made a motion to appoint Riley Perrett. Ms. Slomer stated that Mr. Perrett was involved in a legal dispute with the Township; whereas Barbara Noll was a former Supervisor and the former Vacancy Board Chairperson. Mr. Exler provided the second and the motion was carried. Ms. Slomer voted no.

The Chairperson made a motion to appoint Joe DiLeo to the Zoning Hearing Board for a one year term to expire on January 1, 2017. Ms. Slomer stated that she is not familiar with the candidate. Mr. Seibert stated that he met Mr. Dileo some years ago and that he is from Chapel Downs. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint one member to the Zoning Hearing Board to fill a three year term. Mr. Exler made a motion to appoint Harry Lenhart. Ms. Slomer provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint two members to the Planning Commission to fill four year terms to expire on 1/2020. Mr. Exler made a motion to appoint Mr. Buchman and Mr. Biermeyer to the Planning Commission. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint one member to a 5 year term on the Harmar Water Authority Board to expire on December 31, 2020. Mr. Seibert made a motion to appoint Evie Perrett. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson made a motion to appoint Jordan Tax Services as the delinquent real estate tax collector for 2016 to include a rate of compensation of five percent (5%) of delinquent collections and ten percent (10%) for liened collections, plus costs for filing municipal liens. Ms. Slomer provided the second and the motion was carried unanimously.

The Chairperson made a motion to appoint Jordan Tax Services as the delinquent sewage collection agency for 2016 to include a rate of compensation of five percent (5%) of delinquent collections and ten percent (10%) for liened collections, plus costs for filing municipal liens. Mr. Cresta provided the second and the motion was carried unanimously.

The Chairperson called for a motion to set the Township's Meeting dates for 2016 and to authorize to advertise the 2016 meeting schedule for all Boards to commence at 7:00 p.m. to include: the Township Board of Supervisors on the 3rd Thursday of each month; the Planning Commission on the 2nd Wednesday of each month as needed, the Zoning Hearing Board on the 3rd Tuesday of each month as advertised, the Uniform Construction Code Appeals Board as advertised, and the 2017 Budget Preparation Meetings to be announced and advertised. Mr. Seibert made the motion as called. Mr. Cresta provided the second and the motion was carried unanimously.

The Chairperson made a motion to authorize the Secretary/Treasurer to pay invoices from all funds between meetings in reference to due dates and/or discounts that may be offered on an invoice paid prior to a certain date. Mr. Seibert asked that the motion be further clarified to include all invoices to be paid and have back-up documentation attached and that the Board would no longer need to ratify paid invoices on a monthly basis. The Chair agreed to amend the motion and Mr. Seibert provided the second. The motion was carried unanimously.

The Chairperson called for a motion to appoint a Board member to represent the Township at ACATO Meetings. Mr. Exler made the motion to appoint Pat Janoski to represent the Board. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint an Alternate Board member to represent the Township at ACATO Meetings when the Township's ACATO Representative would not be available to attend. Mr. Exler made a motion to appoint Ms. Slomer. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint a Board member to represent the Township at COG meetings. Mr. Seibert made a motion to appoint Ms. Slomer. Mr. Cresta provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint a Board member as the PSATS Delegate. Mr. Siebert made a motion to appoint Dr. Piper. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson made a motion to establish the mileage reimbursement rate at .54 cents per mile. Mr. Cresta provided the second and the motion was carried unanimously.

There being no additional information before the Board, the Chairperson adjourned the meeting at 7:42 p.m.

Respectfully submitted,

Dr. Donna J. Piper
Secretary/Treasurer