

**HARMAR TOWNSHIP MUNICIPAL BUILDING
TOWNSHIP BOARD OF SUPERVISORS
ORGANIZATION MEETING
TUESDAY, January 3, 2017**

PRESENT

Patricia Janoski	Chairperson
Bob Exler	Supervisor
Emiliano Cresta	Supervisor
Robert Seibert	Supervisor
Lee Biermeyer	Supervisor
Dr. Donna Piper	Secretary/Treasurer
Charles Means	Township Solicitor

The Chair called the Meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

The Chair asked for Public Comments.

Mr. Paul Messich asked why meetings are now at 6:00 pm and stated that the time may be too early for people who work and want to attend. Mr. Siebert stated that the change was executed in a public meeting and no one spoke against the time change.

There being no further Public Comments, the Chair called for a motion to appoint a Temporary Chairperson. Mr. Seibert made the motion to appoint Ms. Janoski. Mr. Exler provided the second and the motion carried.

Ms. Janoski, as the Temporary Chairperson, called for a motion to appoint a Temporary Secretary. Mr. Seibert made the motion to appoint Dr. Piper as Temporary Secretary. Mr. Biermeyer provided the second and the motion was carried.

The Temporary Chairperson called for a motion to appoint the 2017 Board Chairperson. Mr. Seibert made the motion to appoint Ms. Janoski. Mr. Cresta provided the second and the motion was carried.

The Chairperson called for nominations for Vice Chairperson. Mr. Exler made the motion to appoint Mr. Seibert. Mr. Biermeyer provided the second and the motion was carried.

The Chairperson called for a motion to appoint a Secretary/Treasurer. Mr. Cresta made the motion to appoint Dr. Piper. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chairperson called for a motion to establish the Secretary/Treasurer bond by Resolution #1-

2017 in the amount of \$3,700,000. Mr. Siebert made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to establish the Tax Collector bond for 2017 by Resolution in the amount of \$700,000. Mr. Biermeyer made the motion as read. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint the Supervisors as Roadmasters for 2017 to include a recommendation to the Board of Auditors to establish a zero rate of compensation and to establish the terms and conditions of employment. Ms. Janoski made the motion as read. Mr. Seibert provided the second and motion was carried.

The Chairperson called for a motion to appoint a Solicitor/Firm as Township Solicitor for 2017. Mr. Exler made the motion. Mr. Seibert provided the second and the motion carried unanimously.

The Chairperson called for a motion to appoint Special Counsel (as needed) for Pension related matters in 2017. Mr. Biermeyer made the motion. Mr. Exler provided the second and the motion carried unanimously.

The Solicitor asked the Board to repeat the last two appointments and to include the name of the firm in the motion.

The Chairperson called for a motion to appoint Charles Means of Goehring, Rutter & Boehm as Solicitor/Firm as Township Solicitor for 2017 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Mr. Exler made the motion as read. Mr. Seibert provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint Rhoades & Owen, LLC as Special Counsel (as needed) for Pension related matters in 2017 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Mr. Biermeyer made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson made a motion to appoint Campbell, Beatty, Durrant, Palumbo & Miller as Special Counsel (as needed) for labor related matters in 2017 and to include the rate of compensation and terms and conditions as stated in the letter requesting appointment. Mr. Cresta provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint Merge & Hill, P.C. as the Certified Public Accounts to perform the 2016 Audit of Financial Statements. Mr. Cresta made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint Senate Engineering as the Municipal Engineer for 2017 with the motion to include a monthly retainer fee of \$50 and fees for services as outlined in the Schedule of Unit Rates for Basic Services and Unit Rates for additional services. Mr. Seibert made the motion as read. Mr. Cresta provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint a Solicitor/Firm to represent the Zoning Hearing Board and the Uniform Construction Code Board of Appeals for 2017. Mr. Seibert made a motion to appoint Craig Alexander of Bruce Dice & Associates as the Solicitor to represent the Zoning Hearing Board and the Uniform Construction Code Board of Appeals at the rate of compensation and terms and conditions of the appointment as stated in the letter requesting appointment. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint First Commonwealth Bank as the 2017 Depository with stipulation that the Board may change depositories in the best interest of the Township at any time during the year. Mr. Cresta made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint Reilly Perret as the Chairperson of the Vacancy Board. Mr. Seibert made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint Joe DiLeo to the Zoning Hearing Board for a three year term to expire on December 31, 2019. Mr. Biermeyer made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint two members to the Planning Commission to fill four year terms to expire on December 31, 2020. Mr. Exler made a motion to appoint Mr. John Colpo and Mr. Richard Dietz. Mr. Cresta provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint one member to a 5 year term on the Harmar Water Authority Board to expire on December 31, 2021. Mr. Exler made a motion to appoint James Devlin. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint one member to a 5 year term on the Allegheny Valley Joint Sewage Authority Board. Mr. Seibert made a motion to appoint Mr. Biermeyer and called for a roll call vote. Mr. Exler provided the second. Mr. Seibert – yes. Mr. Cresta – yes. Mr. Exler – yes. Ms. Janoski – yes. Mr. Biermeyer – abstain. Dr. Piper asked for the reason for the abstention. Attorney Means stated that he was advised to abstain because the position is compensated.

The Chairperson called for a motion to appoint Jason Domaratz to the Fox Chapel Water Authority Board for a 5 year terms to expire on December 31, 2021. Mr. Seibert made the motion as read. Mr. Cresta provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint Jordan Tax Services as the delinquent real estate tax collector for 2017 to include a rate of compensation of five percent (5%) of delinquent collections and ten percent (10%) for liened collections, plus costs for filing municipal liens. Mr. Biermeyer made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint Jordan Tax Services as the delinquent sewage collection agency for 2017 to include a rate of compensation of five percent (5%) of delinquent collections and ten percent (10%) for liened collections, plus costs for filing municipal liens. Mr. Cresta made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to set the Township's Meeting dates for 2017 and to authorize to advertise the 2017 meeting schedule as follows: General Business Meetings on the 3rd Thursday of each month to commence at 6:00 pm and all other Board to commence at 7:00 pm which includes the Planning Commission on the 2nd Wednesday of each month as needed, the Zoning Hearing Board on the 3rd Tuesday of each month as advertised, the Uniform Construction Code Appeals Board as advertised, and the 2018 Budget Preparation Meetings to be announced and advertised. Mr. Cresta made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a motion to authorize the Secretary/Treasurer to pay invoices from all funds between meetings in reference to due dates and/or discounts that may be offered on an invoice paid prior to a certain date. Mr. Seibert made the motion as read. Mr. Biermeyer provided the second. Mr. Seibert asked if this is the same motion as last year. Dr. Piper answered in the affirmative. The Chair called for favor. The motion was carried unanimously.

The Chairperson called for a motion to appoint a Board member and Alternate to represent the Township at ACATO Meetings. Mr. Seibert made the motion to appoint Pat Janoski to represent the Board and Mr. Exler as the Alternate. Mr. Cresta provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint a Board member to represent the Township at COG meetings. Mr. Seibert made a motion to appoint Mr. Exler. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chairperson called for a motion to appoint a PSATS Delegate to vote in the 2017 PSATS Board election. Mr. Seibert made a motion to appoint Dr. Piper. Mr. Exler provided the second and the motion was carried unanimously.

The Chairperson called for a a motion to establish the mileage reimbursement rate at .535 cents per mile. Mr. Seibert made the motion as read. Mr. Cresta provided the second and the motion was carried unanimously.

There being no additional information before the Board, Mr. Seibert made a motion to adjourn at 7:26 pm. Mr. Cresta provided the second and the motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna J. Piper".

Dr. Donna J. Piper
Secretary/Treasurer