

**HARMAR TOWNSHIP MUNICIPAL BUILDING
TOWNSHIP BOARD OF SUPERVISORS
ORGANIZATION MEETING
TUESDAY, January 2, 2018**

PRESENT

Supervisors: Patricia Janoski, Robert Seibert, Bob Exler, Lee Biermeyer, Harry Lenhart, and Dr. Donna Piper, Secretary/Treasurer.

Supervisor Ms. Janoski called the Meeting to order at 6:10 pm. The Pledge of Allegiance was recited.

Supervisor Ms. Janoski called for a motion to appoint a Temporary Chair for reorganization purposes and until a 2018 Chair is appointed. Mr. Seibert made a motion to appoint Ms. Janoski as Temporary Chair for 2018. Mr. Exler provided the second and the motion was carried unanimously.

The Temporary Chair called for a motion to appoint a Temporary Secretary for reorganization purposes and until a 2018 Secretary is appointed. Mr. Biermeyer made a motion to appoint Dr. Donna Piper as Temporary Secretary. Mr. Lenhart provided the second and the motion was carried unanimously.

The Temporary Chairperson called for nominations for the position of Chair for 2018. Mr. Seibert made the motion to appoint Ms. Janoski as Chair for 2018. There being no further nominations, Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for nominations for Vice Chair. Mr. Seibert made the motion to appoint Mr. Biermeyer as Vice Chair. There being no further nominations, Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint a Secretary/Treasurer. Mr. Lenhart made a motion to appoint Dr. Donna Piper. There being no further nominations, Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chair called for a motion to establish the Secretary/Treasurer bond by Resolution #1-2018 in the amount of \$3,700,000. Mr. Seibert made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to establish the Tax Collector bond for 2018 by Resolution #2-2018 in the amount of \$700,000. Mr. Biermeyer made the motion as read. Mr. Lenhart provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint the Supervisors as Roadmasters for 2018 to include a recommendation to the Board of Auditors to establish a zero rate of compensation and to establish the terms and conditions of employment. Mr. Exler made the motion as read. Mr.

Biermeyer provided the second and motion was carried unanimously.

The Chair called for a motion to appoint a Solicitor/Firm as Township Solicitor for 2018 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Mr. Seibert made the motion to appoint Charles Means of Goehring, Rutter & Boehm as the Township Solicitor. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Special Counsel (as needed) for pension related matters in 2018. Mr. Exler made the motion to appoint Randall Roades, LLC as Special Counsel for pension related matters in 2018 and to include the rate of compensation and terms and conditions as stated in the letter requesting reappointment. Mr. Seibert provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Campbell, Beatty, Durrant, Palumbo & Miller as Special Counsel (as needed) for labor related matters in 2018 and to include the rate of compensation and terms and conditions as stated in the letter requesting appointment. Mr. Seibert made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Merge & Hill, P.C. as the Certified Public Accountant to perform the 2017 Audit of Financial Statements. Mr. Exler made the motion as read. Mr. Lenhart provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Senate Engineering as the Municipal Engineer for 2018 with the motion to include a monthly retainer fee of \$50 and fees for services as outlined in the Schedule of Unit Rates for Basic Services and Unit Rates for additional services. Mr. Lenhart made the motion as read. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Craig Alexander of Bruce Dice & Associates as Solicitor/Firm to represent the Zoning Hearing Board and the Uniform Construction Code Board of Appeals for 2018 and to include the rate of compensation and terms and conditions of the appointment as stated in the letter requesting appointment. Mr. Seibert made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint the First Commonwealth Bank as the 2018 Depository with stipulation that the Board may change depositories in the best interest of the Township at any time during the year. Mr. Biermeyer made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Reilly Perret as the Chairperson of the Vacancy Board. Mr. Seibert made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint James Devlin to the Zoning Hearing Board for a three year term to expire on December 31, 2020. Mr. Exler made the motion as read. Mr. Seibert provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Gary McLean to the Planning Commission for a four year term to expire on December 31, 2021. Mr. Seibert made a motion as read. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Robert W. Seibert, Jr. to the Harmar Water Authority Board to fill a five year term to expire on December 31, 2022. Mr. Exler made the motion as read. Mr. Biermeyer provided the second. Mr. Seibert called for a roll call vote. Mr. Exler – yes, Mr. Lenhart – yes, Ms. Janoski – yes, Mr. Biermeyer – yes, Mr. Seibert – abstained as recipient of the appointment. The motion was carried by a majority.

The Chair called for a motion to appoint Zoning Officer Rick McMillen of Bureua of Veritas as the Township’s Flood Plain Administrator for 2018. Mr. Lenhart made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Jordan Tax Services as the delinquent real estate tax collector for 2018 and to include a rate of compensation of five percent (5%) of delinquent collections and ten percent (10%) for liened collections, plus costs for filing municipal liens. Mr. Exler made the motion as read. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Jordan Tax Services as the delinquent sewage collection agency for 2018 and to include a rate of compensation of five perent (5%) of delinquent collections and ten percent (10%) for liened collections, plus costs for filing municipal liens. Mr. Biermeyer made the motion as read. Mr. Lenhart provided the second and the motion was carried unanimously.

The Chair called for a motion to set the Township’s Meeting dates for 2018 and to authorize to advertise the 2018 meeting schedule as follows: General Business Meetings on the 3rd Thursday of each month to commence at 6:00 p.m. with the exception of the December meeting which shall be held on the 2nd Thursday (12/13/18), the Planning Commission on the 2nd Wednesday of each month at 6:00 pm and all other Boards to commence at 7:00 p.m. which includes the Zoning Hearing Board (as advertised as needed), and the Uniform Construction Code Appeals Board (as advertised as needed), and the 2018 Budget Preparation Meetings (to be announced and advertised at a later date). Mr. Seibert made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to authorize the Secretary/Treasurer to pay invoices from all funds between meetings in reference to due dates and/or discounts that may be offered on an invoice paid prior to a certain date. Mr. Seibert made the motion as read. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint a representative and alternate representative to attend the Allegheny County Association of Township Officials (ACATO) meetings. Mr. Seibert made the motion to appoint Mr. Lenhart as the representative and Mr. Biermeyer as the alternate representative for 2018. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint a representative to attend the Allegheny Valley Council of Government meetings. Mr. Exler made a motion to appoint Mr. Lenhart. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint a PSATS Delegate to vote in the 2018 PSATS Board election. Mr. Lenhart made a motion to appoint Dr. Piper. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a a motion to establish the mileage reimbursement rate for 2018 at .545 cents per mile. Mr. Seibert made the motion as read. Mr. Biermeyer provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Robert W. Seibert, Jr. as Chairman of the Harmar Township Police Committee and Robert Exler as a Police Committee Member. Mr. Biermeyer made the motion as read. Mr. Lenhart provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Mr. Biermeyer and Mr. Lenhart to the Harmar Township Road Committee. Mr. Seibert made the motion as read. Mr. Exler provided the second and the motion was carried unanimously.

The Chair called for a motion to appoint Mr. Seibert and Mr. Biermeyer to the Administration and Personnel Committee. Mr. Exler made the motion as read. Mr. Lenhart provided the second and the motion was carried unanimously.

Dr. Piper suggested that the Board make appointments to represent the Township at the Allegheny League of Municipalities (ALOM) meetings. Discussion ensude. Mr. Seibert made a motion to appoint Ms. Janoski and Mr. Biermeyer to represent the Township at ALOM meetings. Mr. Exler provided the second and the motion was carried unanimously.

There were no public comments with regard to any agenda items or matters related to the reorganization meeting. There being no additional information before the Board, Mr. Seibert made a motion to adjourn at 6:45 pm. Mr. Exler provided the second and the motion carried unanimously.

Respectfully submitted,

Dr. Donna J. Piper
Secretary/Treasurer