

**Harmar Township Municipal Building
Township Board of Supervisors
PUBLIC HEARING AND
REGULAR BUSINESS MEETING
Thursday, November 17, 2016**

PRESENT

Patricia A. Janoski	Chairperson
Robert W. Seibert, Jr.	Vice Chairperson
Robert Exler	Supervisor
Emiliano Cresta	Supervisor
Lee Biermeyer	Supervisor
Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Matt Pitsch	Senate Engineering

CALL TO ORDER

The Chairperson called the Board of Supervisor's Regular Business Meeting of November 17, 2016 to order at 6:05 pm. The Pledge of Allegiance was recited.

PRESENTATIONS

Shults Ford Land Development Plan (building additions)

Greg Corniotis, PE from RF Mitall and Associates presented the two small building additions to Shults Ford for a small tool room and car wash. Mr. Seibert asked if the car wash would be connected to the sanitary sewer system. Mr. Corniotis stated that the Plan was reviewed by the Planning Commission and all comments have been addressed. The Township's Engineer, Matt Pitsch stated, the Planning Commission has recommended approval of the Plan. Mr. Seibert made a motion to approve the Plan based upon the Planning Commission's recommendation. Mr. Exler provided the second and the motion was carried unanimously.

Last Flag Flying Productions, Inc.

Ken Jaskson and Jennifer Manypenny were present to address the Board in regard to the proposed filming at 31 Deborah Lynn Court. As presented, the filming would take place on December 1st and 2nd from 7:00 am to 7:00 pm. In addition, the film crew would be on site two days prior and two days subsequent to the filming. The representatives from the filming company stated they have met many people in the neighborhood and have not met any resistance to the proposed filming. Mr. Seibert stated that he is opposed to the filming and that there is not ample time to work through the potential issues with regard to parking, weight restrictions, and liability. Mr. Jackson stated that all trucks will be staged off-site and only smaller vehicles will be brought to the site. He also stated that the filming company will cover the Township's legal fees and will obtain road bonds. Mr. Means, the Township's Solicitor reported that the legal representative for the filming company has inserted language in the

Agreement that was presented to them by the Township, that requires the Township to indemnify them (the filming company) for liabilities. Mr. Means stated that these provisions were not granted to PADOT a couple of months ago in an executed agreement and are not recommended. Mr. Means stated that he placed a telephone call to the filming company’s attorney and the call has not been returned. Mr. Exler, in speaking to Mr. Jackson, stated that the Township has already incurred legal fees related to this proposal. Ms. Janoski stated that she is in favor of the filming and believes it to be a wonderful opportunity for Harmar. Mr. Cresta asked what it would take administratively to make this happen. Mr. Means responded: road bonds in hand, a payment of \$1000 to cover current and future associated expenses to include legal and engineer’s fees. Mr. Seibert made a motion to deny the filming on Deborah Lynn Court. Mr. Exler provided the second. The Chair called for a roll call vote: Mr. Seibert-yes, Mr. Exler-yes, Mr. Cresta-yes, Ms. Janoski-no, Mr. Biermeyer-yes. The motion was carried.

PUBLIC COMMENTS

Mr. David Buchman: Mr. Buchman had questions with regard to the General Fund check register: question about Apple iTunes “in dispute”, Lowes, and Home Depot. Mr. Buchman explained that the check amounts based on the descriptions are excessive. Dr. Piper explained that the software prints a limited amount of characters on the report and that there is more to each of the descriptions than is being shown. Dr. Piper offered to pull the invoices for Mr. Buchman to examine at a later date.

BOARD COMMENTS

Mr. Seibert reported that the soccer field improvements project is proceeding and that the field needs to be leveled with top soil as soon as possible.

APPROVAL OF MINUTES

Mr. Biermeyer made a motion to approve the minutes of the Budget Meeting on October 14, 2016. Mr. Seibert provided the second. The Chair called for a roll call vote: Mr. Seibert-yes, Mr. Exler-yes, Mr. Cresta- abstain due to absence, Ms. Janoski-abstain due to absence, Mr. Biermeyer-yes. The motion was carried.

Mr. Seibert made a motion to approve the minutes of the Regular Meeting on October 20, 2016. Mr. Cresta provided the second and the motion was carried unanimously.

Mr. Biermeyer made a motion to approve the minutes of the Budget Meeting on October 28, 2016. Mr. Exler provided the second. The Chair called for a roll call vote: Mr. Seibert-yes, Mr. Exler-yes, Mr. Cresta-abstain due to absence, Mr. Janoski-abstain due to absence, Mr. Biermeyer-yes. The motion was carried.

TREASURER’S REPORT

Mr. Seibert made a motion to approve the Treasurer’s Reports for October 1 – October 31, 2016. Mr. Cresta provided a second and the motion was carried unanimously.

SOLICITOR’S REPORT

Attorney Means reported that he had prepared a Sanitary Sewer Manhole Relocation Agreement for the Engineer’s review and use for the proposed work at the Holiday Inn Express on Freeport Road. The Agreement calls for a deposit to cover anticipated expenses which will be drawn down by the Township, a Performance Bond and a Maintenance Bond. Mr. Pitsch stated that he had reviewed the Agreement and believes it to be sufficient. Mr. Seibert stated that it would be best for the Township if the applicant hired a contractor to complete the work and the Township’s Engineer would inspect the work in progress. Mr. Seibert also suggested that the sanitary lines be filmed prior to any work commencing and subsequent to completion of the work. Mr. Biermeyer asked if the Department of Environmental Protection or the County Health Department has any involvement. Mr. Pitsch will check with the County.

Mr. Seibert made a motion to authorize the execution of the Sanitary Sewer Manhole Relocation Agreement as written. Mr. Exler provided the second and the motion was carried unanimously.

ENGINEER’S REPORT

2016 Paving Program: The paving of Old Route 910 has been completed and the Soccer Complex parking lot is nearly complete.

DCED Small Communities Water/Sewer Grant: The funding assistance request for the Campbell’s Run Sanitary Sewer Relining was submitted timely.

Campbell’s Run Sanitary Sewer Relining – CD 43: The grant application was submitted timely.

Terrace Drive Phase III – CD 42: The contractor is having difficulty obtaining block that exactly match the block installed in prior phases. The finish availability will be confirmed with the Township prior to ordering.

Soccer Complex Improvements: The building permit for rehab of the pavilion, concession area, and restrooms has been issued. Senate is currently preparing the bid packet. Mr. Seibert asked if there is a timetable for completing the improvements. Mr. Pitsch stated that construction can occur simultaneous to soccer season. Senate is also reviewing prices from various vendors for the purchase of a new water fountain.

Road Weight Limit Study: On-going.

OLD BUSINESS

Resolution #35-2016 – Revised Resolution for CDBG-43 Campbell’s Run Sanitary Sewer Project: Mr. Seibert made a motion to approve the Resolution as written. Mr. Biermeyer provided the second and the motion was carried unanimously.

NEW BUSINESS

Request from Stanley Malak for reduction in sewage bill: Mr. Seibert suggested that the agenda item be tabled for further review.

EMC Property Damage Settlement Agreement with West Penn Power: Mr. Seibert made a motion to approve the Settlement Agreement as written. Mr. Biermeyer provided the second and the motion was carried unanimously.

Renewal of Annual Service Contract with RA Services: Ms. Janoski made a motion to renew the annual contract agreement in the amount of \$1300. Mr. Siebert provided the second and the motion was carried unanimously.

Renewal of Annual Contract with WWP Technology: Mr. Seibert made motion to renew the annual contract agreement for copier machine maintenance. Mr. Exler provided the second and the motion was carried unanimously.

Authorize to Advertise the Appointment of a CPA: Ms. Janoski made a motion to authorize the Secretary to advertise the Board’s intention to appoint a Certified Public Accountant to audit the 2016 Financial Records.

Authorize to Advertise the 2017 General Fund Budget: Mr. Seibert made a motion to authorize the Secretary to advertise the proposed 2017 General Fund Budget. Mr. Biermeyer provided the second and the motion was carried unanimously.

Resolution #36-2016 that states the Board’s intent to amend the Zoning Ordinance: Mr. Seibert made a motion to approve as written and to authorize the Secretary to advertise the Resolution as a statement of the Board’s intent to amend the Zoning Ordinance. Mr. Exler provided the second and the motion was carried unanimously.

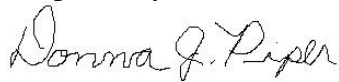
Authorize to Advertise the Zoning Ordinance Amendment pertaining to the height of structures other than buildings: Mr. Siebert made a motion to authorize to advertise the proposed zoning ordinance amendment. Mr. Biermeyer provided the second and the motion was carried unanimously.

Authorize to donate a door prize for the Annual COG Christmas Dinner Meeting: Mr. Seibert made a motion to authorize the Secretary to obtain a \$50 Gift Card as a donation to the Annual COG Christmas Dinner Meeting. Mr. Cresta provided the second and the motion was carried unanimously.

Authorize the Secretary to attend the Western PA Municipal Manager’s Association Christmas Luncheon: Mr. Seibert made a motion to authorize the Secretary to attend the Manager’s Luncheon. Mr. Biermeyer provided the second and the motion was carried unanimously.

There being no further business before the Board, Mr. Seibert made a motion to adjourn at 8:18 pm. Mr. Exler provided the second and the motion was carried unanimously.

Respectfully submitted,



Dr. Donna J. Piper
Secretary/Treasurer