

**HARMAR TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC HEARING AND REGULAR BUSINESS MEETING
THURSDAY, November 20, 2014
HARMAR TOWNSHIP MUNICIPAL BUILDING**

PRESENT

Patricia Janoski	Chairperson
Kimberly Toney	Vice Chairperson
Bob Exler	Supervisor
Linda Slomer	Supervisor
Jerry Chalmers	Supervisor
Dr. Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Larry Seiler	Engineer

Chief Domaratz announced there would be a police presence at the Township Meetings tonight and at the meetings in the future.

Ms. Toney made a motion to move the Public Hearing forward on the agenda and for the Board to vote on the issue subsequent to the Hearing. Mr. Chalmers provided the second and the motion was carried unanimously.

Ms. Janoski announced the Budget Meeting that began at 5:00 (prior to the Regular Board Meeting) will be continued after the Regular Business Meeting.

PUBLIC MEETING

Mr. Means introduced the purpose of the Hearing as for the consideration of amending the C-2 zoning district to allow a place of worship as a conditional use. Mr. Means continued to swear-in all those who intend to provide testimony.

Pastor Mike Brownfield (Mohican Court, Indiana Township, PA) of the Crosspointe Church (aka Hampton Bible Church) asked that the proposed amendment be approved and made himself available to answer any questions from the Board and the public.

There being no questions, Ms. Janoski called for additional testimony.

Chuck Hahn (Prince George Drive, New Kensington, PA) advocated the church and the zoning amendment as proposed and stressed that the amendment provides for such as conditional uses and will require Board review and approval.

There being no additional comments in regard to the proposed zoning amendment, Ms. Janoski called for a motion to close the Public Hearing. Ms. Toney made the motion to close the Hearing and Mr. Exler provided the second. The roll call vote was unanimous and the motion carried.

Ms. Janoski made a motion to approve the zoning amendment as proposed. Ms. Toney provided the second. Ms. Janoski then called for a roll call vote. Mr. Chalmers – yes, Mr. Exler – no, Ms. Toney – yes, Ms. Slomer – yes, Ms. Janoski – no. The motion carried with a majority vote.

PUBLIC COMMENTS

There being no public comment, Ms. Janoski called for the Presentation.

PRESENTATIONS

Stanson Paper Processing Company

Mr. John Stanzione, Jr, of Stanson Paper Processing Company of Springdale, introduced the family business of over ten years. Mr. Stanzione asked if the Board would be interested in having Stanson Paper Processing service the Township with recycling bins for recyclables such as newspaper and cardboard. Ms. Toney made a motion to allow the Stanson Paper Processing Company to place recycling bins in Harmar Township contingent upon there being no contract with Abitibi/Royal Oaks Recycling. Mr. Chalmers provided the second. Ms. Janoski called for a roll call vote and the motion was carried unanimously.

Shults Ford Lot Consolidation Plan and Land Development Plan

A representative from Mitall & Associates and a representative from Trans Associates for Shults Ford presented the Land Development Plan and Lot Consolidation Plan for the Shultz car dealership to be relocated to Gulf Lab Road. The timeline for completion of the project is estimated for eight months from the time construction begins. Mr. Seiler stated the Planning Commission has reviewed the Plans and has recommended approval contingent upon all required permits being issued and received. Ms. Toney made a motion to approve the Lot Consolidation and Land Development Plan contingent upon receipt of required permits. Mr. Exler provided the second. Ms. Janoski called for a roll call vote. The motion was passed with a unanimous vote.

APPROVAL OF MINUTES

Ms. Slomer made a motion to accept the minutes as written for the Regular Business Meeting on October 16, 2014 and the Budget Preparation Meeting on November 6, 2014 with a correction to the October 16, 2014 minutes wherein Ms. Toney voted yes to authorize to advertise for a Public Hearing to amend the C-2 zoning district to include places of worship as a conditional use. Mr. Exler provided the second. Ms. Toney asked for a roll call vote: Mr. Chalmers – yes, Mr. Exler – yes, Ms. Toney – yes to October 16, 2014, abstain to November 6, 2014 due to absence, Ms. Slomer – yes, Ms. Janoski – yes. The motion carried with a majority vote.

APPROVAL OF TREASURER’S REPORT

Dr. Piper reported the fund balances as of September 15, 2014 as follows:

Regular Checking	\$ 65,807.04
General Fund Reserve	\$1,448, 835.87
Sewer Revenue Checking	\$ 531.07
Sewer Revenue Savings	\$ 660,557.68

Capital Improvement Fund	\$ 342,003.55
Sinking Fund	\$ 1,717.47
Nixon Bridge Fund	\$ 12,003.97
Liquid Fuels Money Market	\$ 144,796.99
Developer's Escrow Checking	\$ 358.04
Developer's Escrow Savings	\$ 22,693.57

Ms. Slomer made a motion to approve the Treasurer's Report. Mr. Chalmers provided the second and the motion was carried unanimously.

AUTHORIZE PAYMENT OF BILLS

Ms. Janoski asked for a motion to ratify the payment of bills for the month of August 2014 as follows:

- a) Ratify payment of bills from General Fund in response to due dates and discounts

October 15,, 2014	\$ 34,979.78
October 30, 2014	\$290,235.53
<u>November 10, 2014</u>	<u>\$ 49,903.18</u>
TOTAL	\$375,118.49

- b) Ratify payment of bills from the Sewer Revenue Fund in response to due dates and discounts

October 30, 2014	\$ 69,511.90
<u>November 10, 2014</u>	<u>\$ 49,946.19</u>
TOTAL	\$119,458.09

- c) Ratify payment of bills from the Developers Escrow Fund in response to due dates and discounts

October 30, 2014	\$2,795.75
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- d) Ratify payment of bills from the AIM Sinking Fund in response to due dates and discounts

November 10, 2014	\$3,281.75
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Mr. Chalmers made a motion to ratify the payment of bills. Ms. Toney provided the second. The motion was carried unanimously via a roll call vote.

CORRESPONDENCE

Ms. Janoski read the Floodplain Ordinance Compliance letter from FEMA stating that Harmar's adopted Floodplain Ordinance is in compliance with FEMA standards.

SOLICITORS REPORT

Mr. Means reported, the advertising for the Public Hearing for the C-2 zoning district amendment was timely and in accordance with law.

Mr. Means also reported that he would have comments later in the agenda in regard to the appointment of an Auditor for 2015.

ENGINEER'S REPORT

Pitt Ohio Development and Rich Hill Road

Pitt Ohio is now occupying the facility. The paving work on Rich Hill Road is complete and the traffic signal is in operation. There are a few outstanding items that are being addressed. No invoice for payment has been submitted.

2014 Paving Project

The 2014 Paving Project is complete. There are currently some outstanding issues that the contractor is addressing. Mr. Seiler recommended that a payment (payment request #1) be made in the amount of \$65,707.89 with 10% of the total invoice being withheld.

CD40 Project (Acme Culvert)

Pampina Landscaping will be completing the Acme Culvert Project (as bid and awarded) in the spring of 2015.

Hulton Bridge Project

The contractor for PADOT has completed the relocation of 750 LF of 8" diameter Township sanitary sewer. The sewer lines have been tested and have been placed into service. The Township will receive an invoice when the project is entirely complete.

CD41 Applications

Two CD41 applications were approved for funding: 1. Pearl Avenue Stormwater Pipe, 2. Terrace Drive Retaining Wall, Phase 3. The application for funding assistance for the Soccer Field was not approved. Mr. Seiler stated that staff will be researching alternative sources of funding for the soccer field.

Allegheny Valley Joint Sewage Authority - Consent Order

There will be a meeting on November 25th at 10:00 am with the AVJSA engineer to discuss the placement of the various flow meters that will generate the data used to determine the I&I (infiltration and inflow) levels and necessary repairs to the system.

Ms. Slomer presented a letter from Mr. Domaratz that addresses a problem area (low spot) on Poplar Avenue. Mr. Seiler stated that this could be repaired by the Road Crew or it could be completed within the parameters of the CD41 Project. Mr. Seiler suggested that it be completed in the spring. Ms. Toney made a motion to have the Road Crew make the necessary repairs in the spring. Mr. Exler provided the second and the motion was carried unanimously via a roll call vote.

Ms. Janoski called for a motion to approve payment of the Folino invoice for the 2014 Paving Project in the amount of \$65,707.89. Mr. Chalmers made a motion to pay the invoice. Mr. Exler provided the second. The motion was carried unanimously via a roll call vote.

DEPARTMENT REPORTS

Roads Department

Ms. Janoski briefly reviewed the highlights of the Road Department Report to include: salt has been ordered, cold patching pot holes in continuing, parks are being maintained, vehicles are being maintained, the sanitary sewers are operating with no issues, and there have been more repairs to Truck 5 and the backhoe.

Mr. Chalmers reported that he and Mike Ziencik looked at the ladies room at the soccer field and Mike will be installing a door hinge with a spring to keep the door closed

Police

According to Police Department records, Ms. Janoski reported a total of 251 service calls. Ms. Janoski also reported there were 80 citations issued in the month of October.

Code Enforcement

According to Department records, Dr. Piper reported a total of 6 building permits, and 13 occupancy inspections were completed during the month of October.

Tax Collection Report

Ms. Janoski reviewed the Tax Collection report that indicates there is \$76,067.30 remaining to be collected from the 2014 real estate tax records.

Administration

No report was provided for the month of October.

UNFINISHED BUSINESS

Tree Services in ACME Park

Ms. Janoski suggested that the Board request sealed bids for the tree trimming services. Ms. Janoski made a motion to authorize to advertise for bids. Ms. Toney provided the second. The motion was carried unanimously via a roll call vote.

Appointment of Township Auditor

Dr. Piper stated that she is not ready to present information in regard to the requests for proposals for the appointment of a Township Auditor because the proposals are still being submitted. Ms. Janoski made a motion to stay with the same auditor and appoint Rich Hill as the 2015 Auditor. Ms. Slomer provided the second. The motion was carried unanimously via a roll call vote.

NEW BUSINESS

Pitt Ohio Subdivision Plan

Mr. Seiler recommended that the approval be tabled until December. Ms. Janoski tabled the agenda item.

Shultz Ford Plan Approvals

Completed earlier in the meeting.

Folino 2014 Paving Invoice

Completed earlier in the meeting.

Resolution to correct Resolution #18 of October 18, 2014

Ms. Janoski made a motion to correct Resolution #18 of October 18, 2014. Ms. Toney provided the second. The motion was carried unanimously via a roll call vote.

Authorize to advertise 2015 Draft Budget

Mr. Means stated the 2015 Draft Budget must be available for public inspection for a minimum of 20 days and the 2015 Budget must be adopted no later than December 31, 2014. Ms. Toney made a motion to authorize to advertise the 2015 Draft Budget. Mr. Chalmers provided the second. The motion was carried unanimously via a roll call vote.

Authorize to advertise Manager Ordinance

Ms. Janoski tabled the agenda item.

Hoffman Stray Animal Services 2015 Contract

After a brief discussion and some confusion about the terms of the contract, Ms. Janoski tabled the agenda item. Ms. Toney asked for a copy of the current contract to complete a comparison.

Stanson Paper Processing

Completed earlier in the meeting. Subsequent to a brief discussion, it was established that the recycling bin on Sweet Gum will also be replaced with a Stanson bin.

Springdale Jr./Sr. High School Prom Committee

Ms. Toney suggested that this item be tabled. She would like to know if this is something the Township has donated to in the past. Ms. Janoski tabled the agenda item.

AVN COG Annual Holiday Dinner Meeting

Subsequent to a brief discussion and no interest in attending, Ms. Janoski dismissed the agenda item.

OTHER BUSINESS ADDED

CD41 Terrace Drive Resolution

Ms. Slomer made a motion to accept the Resolution as written that affirms the CDBG41 grant application for Terrace Drive with the funding assistance in the amount of \$30,000 with a local share in the amount of \$46,000. Mr. Chalmers provided the second. The motion was carried unanimously via a roll call vote.

CD41 Pearl Avenue Resolution

Ms. Janoski made a motion to accept the Resolution as written that affirms the CDBG41 grant application for Pearl Avenue, with funding assistance in the amount of \$80,000 and a local share in the amount of \$80,000. Mr. Chalmers provided the second. The motion was carried unanimously via a roll call vote.

Authorization to hire a Part-Time Police Officer

Ms. Toney asked Chief Domaratz if the hiring of another part-time officer would change the Police Department Budget as proposed for 2015. The Chief stated, the wages for the part-time position being requested are included in the 2015 proposal and that the Board approved the hiring for this part-time position earlier this year. The Chief further explained the need for a third part-time officer. Per the recommendation of the Chief, Mr. Exler made a motion to hire Bruce Wigton Jr. as the new part-time hire. Mr. Chalmers provided the second. The motion was carried unanimously.

PUBLIC COMMENT

Margaret Cook of Guys Run Road requested assistance with obtaining a copy of the floodplain map for her insurance company. The office staff will be available tomorrow to assist Ms. Cook with her request.

Lisa Midla asked how much was paid from the General Fund in October. Ms. Midla indicated the total amount for the bills paid out of the General Fund as stated during the Payment of Bills was incorrect. Ms. Janoski made a motion to correct the amount paid as read of \$340,138.71 to \$375,118.49. Mr. Exler provided the second. The motion was carried unanimously via a roll call vote.

Mr. Dietz asked if the Hoffman Contract in 2014, was consistent with an ordinance passed by the Township. Mr. Means indicated there was an ordinance passed in 2013 by the Township Board of Supervisors on this regard. Ms. Toney asked if the provisions of the ordinance were in accordance with state law. Mr. Means answered yes. Dr. Piper will check the Hoffman contract for 2015 to make sure it is consistent with the Township ordinance. Mr. Dietz asked if he could get a copy of the 2013 ordinance.

BOARD COMMENTS

Mr. Exler provided information as to the assets of the Harmar Water Authority and the amounts that are being charged for bulk water sales to Cheswick and Springdale.

Ms. Slomer asked Mr. Exler if he had followed-up with Mr. Messich in regard to the total amount budgeted in 2014 for the Police Department. Mr. Exler stated that the Police Department budget in 2014 was approximately \$900,000 and the information was forwarded to Mr. Messich.

Ms. Slomer also asked if there is a signed contract with the Police Department and would like to have a copy. Dr. Piper stated that she would place a copy of the agreement in Ms. Slomer's mail box.

Ms. Slomer asked Mr. Exler about insurance information as discussed at a COG Meeting. Ms. Slomer suggested that this information may be helpful to the Township in their effort to review health insurance information.

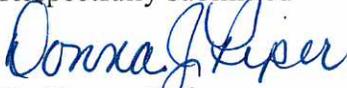
Ms. Slomer asked Mr. Exler if he is denying the allegation that he threatened Mr. Chalmers in a public meeting. Mr. Exler stated that he did not. Ms. Slomer stated that Mr. Hillary has an audio recording on CD of the meeting in question.

Mr. Chalmers commented on the Pearl Avenue project that may cost the Township upwards of \$150,000 for repairs due to a former Board assuming responsibility for a project that was on private property and should have never been agreed to. Ms. Slomer asked who was on the Board of Supervisors when this project was taken over. Discussion ensued about the various Board Members. Ms. Janoski indicated that most of the Board may be deceased at this time. Ms. Slomer stated that Mr. Seibert is not deceased.

A resident asked about the procedures of the recording of the meetings and if the tapes are kept. Ms. Toney explained: in the past, tapes that were used to record the meetings were reused (taped-over) at subsequent meetings once the information was retrieved in written format.

Ms. Janoski adjourned the meeting at 8:50 and announced that the Board will continue the Budget Meeting after a short break.

Respectfully submitted



Dr. Donna J. Piper
Secretary/Treasurer