

**Harmar Township Municipal Building
Township Board of Supervisors
REGULAR BUSINESS MEETING
Thursday, February 16, 2017**

PRESENT

Patricia A. Janoski	Chairperson
Robert W. Seibert, Jr.	Vice Chairperson
Robert Exler	Supervisor
Emiliano Cresta	Absent
Lee Biermeyer	Supervisor
Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Matthew Pitsch	Senate Engineering

CALL TO ORDER

The Chairperson called the Board of Supervisor's Regular Business Meeting of February 16, 2017 to order at 6:03 pm. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

None

BOARD COMMENTS

The Chair commended Mr. DiPalma for his achievements as a *Pennsylvania Qualified Municipal Tax Collector*.

APPROVAL OF MINUTES

Mr. Biermeyer made a motion to approve the minutes of the January 19, 2017 meeting. Mr. Exler provided the second and the motion carried unanimously.

TREASURER'S REPORT

Dr. Piper reported that the Financial Reports are not ready due to the 2016 Audit having been conducted during the first week in February. Mr. Seibert suggested that the reports be tabled until March.

SOLICITOR'S REPORT

Solicitor Means reported that he had spoken with Mr. Gary Kroner of Carbon Steel Inspections in regard to the provisions in the proposed ordinance (zoning ordinance amendment) and Mr.

Kroner has agreed to all of the provisions/restrictions. The Solicitor also presented the proposed amendment to the Planning Commission and the Planning Commission has recommended approval.

ENGINEER'S REPORT

Soccer Field Improvements: The Engineer met with the contractor (Pampena Landscaping) and construction activities will begin the week of February 20th.

2017 Paving Project: Cost estimates will be finalized in the near future.

OLD BUSINESS

None

NEW BUSINESS

Folino Partial Bond Release for 2016 Paving Project: Mr. Seibert made a motion to make a partial bond release in the amount of \$126,050.62 and a retainage of \$14,005.58 as recommended by the Municipal Engineer.

Actuarial Services Agreement: Mr. Biermeyer asked if the contract is an annual contract. Mr. Biermeyer made a motion to enter into the annual Actuarial Service Agreement with Phoenix Benefits for preparation of the pension plan(s) municipal obligation calculations. Mr. Exler provided the second and the motion was carried unanimously.

Resolution #6-2016 – CTIF Grant Application: Mr. Seibert made a motion to approve the grant application submission for a CTIF grant for the relining of the sanitary sewer at Oak Avenue. Mr. Exler provided the second and the motion was carried unanimously.

2017 Paving Project: Mr. Seibert made a motion to authorize to advertise the 2017 Paving Project to include the Alpha Drive Intersections. Mr. Exler provided the second and the motion was carried unanimously.

Release of Redland Brick Timber Harvest Project Bonds: Mr. Seibert made a motion to release all bonds associated to the Redland Brick site as recommended by the Municipal Engineer. Mr. Biermeyer provided the second and the motion was carried unanimously.

2013 Dodge Charger: Mr. Exler made a motion to authorize the sale of the 2013 Dodge Charger through MunicBid. Mr. Biermeyer provided the second and the motion was carried unanimously.

Tax Collection Office Supplies: Mr. Seibert made a motion to approve the request from the Tax Collector for office supplies (envelopes and postage) in the amount of \$1284.74. Mr. Exler provided the second and the motion was carried unanimously.

Municipal Building Improvements: Mr. Seibert made a motion to approve the request from the Police Chief for the purchase of new window blinds and flooring for the second floor offices. Mr. Biermeyer provided the second and the motion was carried unanimously.

Gary Waldschmidt of 5 Orr Avenue – Request for Sewage Bill Reduction: Mr. Seibert made a motion to reduce the sewage bill as presented and calculated by the Secretary/Treasurer in the amount of \$234.32. Mr. Exler provided the second and the motion was carried unanimously.

Records Disposition Request #2-2017 and #3-2017: Mr. Seibert made a motion to approve the disposition requests submitted by the Secretary/Treasurer. Mr. Biermeyer provided the second and the motion was carried unanimously.

ADJOURNMENT

There being no further business before the Board, Mr. Seibert made a motion to adjourn at 6:25. Mr. Biermeyer provided the second and the motion was carried unanimously.

Respectfully submitted,



Dr. Donna J. Piper
Secretary/Treasurer