

HARMAR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING  
THURSDAY MARCH 20, 2014  
HARMAR TOWNSHIP MUNICIPAL BUILDING

PRESENT

Pat Janoski	Chairman
Kim Toney	Vice Chairman
Jerry Chalmers	Supervisor
Bob Exler	Supervisor
Linda Slomer	Supervisor
Chuck Means	Solicitor
Larry Seiler	Engineer

**CALL MEETING TO ORDER**

Pat Janoski called the Board of Supervisors Regular Business Meeting of March 20, 2014 to order at 7:08 pm as legally advertised. The Pledge of Allegiance was recited.

**PRESENTATION**

Pastor Mike Brownfield and two Elders from the Hampton Bible Chapel presented their intention to purchase the former Ponderosa parcel along Freeport Road in the C2 Zoning District. Discussion ensued as Solicitor Means explained that a church/place of worship is not provided as a permitted or conditional use in the C-2 zoning district. Mr. Means then explained the process for amending the Zoning Ordinance.

**COMMENTS FROM THE FLOOR**

A citizen asked if the Board has received any resumes in response to the advertisement for the position of Secretary/Treasurer. Ms. Janoski replied that there were two resumes submitted to date that are being reviewed.

A citizen voiced concerns over the expenditures for the proposed Tax Collector Office in the municipal building and stated that the Township should receive rent for the space.

A citizen stated that he was not in favor of expenditures for improvements to the proposed Tax Collector Office and further asked why the Township has a large surplus. Ms. Toney explained that the amount of money as shown on the balance sheet is not a surplus and increases and decreases depending upon the time of year. Ms. Janoski stated that Rich Hill, the Township's appointed Auditor, has agreed to attend a public meeting to explain the various funds and the budget. Ms. Toney also explained that the millage increase when compared to previous years is due to the County Reassessment wherein at the end of Reassessment, tax increases over the previous year were restricted. In addition, Ms. Toney also explained that the revenues will be less than anticipated due to ongoing appeals.

A citizen made mention of the \$350,000 grant and the \$350,000 loan for road improvements. The same citizen is not in favor of expenditures for renovations to the proposed Tax Collector Office in the municipal building and expressed concerns in regard to the need to bond the person who is acting as Treasurer.

A citizen asked if the Secretary/Treasurer is a paid position. Ms. Janoski replied "yes" but that she does not receive any compensation. The citizen felt that Ms. Janoski's role as Board Chairman and the acts of assisting with the Secretary/Treasurer responsibilities are a conflict of interest. Mr. Means explained that there is no conflict of interest and that the Township Code does permit a Township Supervisor to also act as the Secretary/Treasurer.

A citizen stated concerns over Comcast being the only cable provider in the Township. Mr. Means explained, currently Comcast is the only cable provider that has a contract with the Township to provide cable services and that the Township is not bound to accept only a single cable provider - all other cable providers are welcome to submit contracts.

A citizen asked if any money has been spent to date on the proposed Tax Collector Office, and then further asked why the Township Engineer is involved and how he is compensated for his work. Ms. Janoski replied that it is not unordinary for the Township Engineer to look into various issues. Ms. Slomer stated her objection to any improvements because such were never brought before the Board of Supervisors.

A citizen expressed their opposition to spending money on the proposed Tax Collector Office.

A citizen inquired about the sewer rate increases. Mr. Seiler replied that the rate increases are currently being analyzed.

### **APPROVAL OF MINUTES**

None.

### **APPROVAL OF TREASURER'S REPORT**

Ms. Janoski motioned to approve the Treasurer's Report for the month of February 2014. Seconded by Mr. Exler; the motion was carried unanimously.

### **AUTHORIZE PAYMENT OF BILLS**

Ms. Janoski motioned to ratify payment of bills as follows:

February 20, 2014	
General Fund	\$45,848.26
Sewer Revenue Fund	\$57.11
And on February 27, 2014 in response to due dates and / or discounts	
General Fund	\$26,388.06
Sewer Revenue Fund	\$85.47
Developers Escrow Fund	\$1,775.54
And on February 28, 2014	
General Fund	\$4,235.00
And on March 5, 2014	
General Fund	\$33,194.22
Sewer Revenue Fund	\$32.72
And on March 12, 2014	
General Fund	\$7,896.20
Sewer Revenue Fund	\$4,870.59
Developer's Escrow Fund	\$2,748.00
Totals:	
General Fund	\$117,561.74
Sewer Revenue Fund	\$5,045.89
Developers Escrow Fund	\$4,523.54

Seconded by Mr. Exler, the motion was carried unanimously.

## CORRESPONDENCE

Ms. Janoski presented a letter from PADOT stating that the liquid fuels allocation will be paid on March 3, 2014.

Ms. Janoski presented a thank you letter from Alle-Kiski for allowing the group to use the Municipal Building for their 2014 Government Session.

Ms. Janoski presented a letter from a citizen thanking the Township for a handicap parking sign.

## SOLICITOR'S REPORT

Mr. Means reported that the Board held an Executive Session at 6:30 pm (prior to the Regular Business Meeting) to discuss personnel matters.

Mr. Means explained he would report on Agenda items as they occurred and respond to any questions at that time.

## ENGINEER'S REPORT

Larry Seiler reported:

### Pitt Ohio Development

The Rich Hill Road Reconstruction work and Route 910 Traffic Signal bids were opened March 7, 2014. The low bid was submitted by A. Folino Construction, Inc. in the amount of \$523,876.50. The Township's \$5000,000 GEDF grant will provide the funding for the local share of the cost with the balance paid by Pitt Ohio.

### 2014 Paving Project

Senate Engineering provided a preliminary list of roads with the estimated costs for the 2014 Township Paving Project for the Supervisors' consideration. Senate inspected Ridge Road for a potential slope stability failure and recommends that the Township monitor this section of Ridge Road and also recommended that the Board consider including correction action as part of the 2014 Paving Project. The Township budgeted \$100,000 for the 2014 Paving Project.

### Wise Hill Road Sanitary Sewer Bridge

Paint samples were tested for toxic metals and the results were positive for chromium. Specifications have been prepared to cover the scope of work for environmental and painting standards.

### Terrace Drive Park

The Terrace Drive Park Project is 99% completed. Final restoration and project close-out will be completed in the spring.

### CD 40 Project

The Township's CD 40 area-wide project for 2014 is the Acme Avenue Culvert Replacement Project.

### Hulton Bridge Project

Senate Engineering is reviewing the PADOT proposal to relocate approximately 750 LF of 8" diameter Township sanitary sewer in lieu of replacing 6 sanitary manholes. The Township's share of the cost of the new sanitary sewer has not been finalized. Preliminary drawings have been submitted to the Township for review and comment.

The Hulton Bridge Maintenance Agreement was presented for execution. Mr. Chalmers made a motion for the Board to enter into the Maintenance Agreement with PADOT. Mr. Exler provided the second and the motion was carried unanimously.

Mr. Means asked that a motion be made to pass the required resolution along with the PADOT Agreement. Ms. Janoski made the motion to pass the Resolution. Mr. Chalmers provided the second and the motion was carried unanimously.

### Tax Collector's Office Renovations

Senate Engineering has obtained a revised proposal from a local contractor in the amount of \$8,425 to renovate Room #113, previously the Police Chief's office, into the Tax Collector's office. The work includes a new exterior door with a concrete pad and carpeting.

There was discussion among the Board in regard to the renovations for the Tax Collector's Office. Ms. Toney made a motion to allow the Tax Collector to use the intended area (Room 113) with no funds being expended by the Township for improvements. Mr. Exler provided the second. Ms. Janoski voted in favor and Mr. Chalmers and Ms. Slomer voted no.

### **NEW BUSINESS**

Ms. Janoski presented the Morrow Refuse Annual Trash Collection Agreement. Ms. Janoski made a motion to enter into the Agreement with Morrow Refuse for the annual trash collection beginning in May. Mr. Exler provided the second and the motion was carried unanimously.

Ms. Janoski presented a request from Chief Domaratz for permission to purchase a stand-alone digital access control unit. Ms. Toney described how the access unit would work and the benefits associated to have this type of access unit. Mr. Chalmers made a motion to permit the purchase per the submitted cost estimate. Ms. Toney provided the second and the motion was carried unanimously.

Ms. Janoski presented a request from Chief Domaratz for permission to list the 2008 Crown Victoria for sale on the electronic auction. Ms. Janoski made a motion to list the vehicle for sale. Mr. Chalmers provided the second and the motion was carried unanimously.

Ms. Janoski presented a request from Chief Domaratz for permission to purchase coyote decoys to deter geese on the ballfield at a cost of \$125 each and not to exceed \$1000. Discussion among the Board ensued. Mr. Chalmers will obtain information in regard to blue strobe lights that serve the same purpose.

Ms. Janoski asked that the Board make a motion to change the public meeting date in April from April 17, 2014 to April 24, 2014 at 7:00. Ms. Toney made the motion to change the meeting date. Mr. Chalmers provided the second and the motion was carried unanimously.

Ms. Janoski presented a letter of resignation from Linda Stella as Auditor for the term that expires in 2016. Discussion among the Board ensued. Ms. Toney made a motion to appoint Barb Noll to the position of Auditor for the term that expires in 2016. Ms. Slomer provided the second and the motion was carried unanimously.

**COMMENTS FROM THE FLOOR ON CORRESPONDENCE, BOARD MEMBER COMMENTS, AND ITEMS LISTED UNDER NEW AND UNFINISHED BUSINESS**

Mr. Chalmers asked Ms. Janoski if the Minutes for the Public Meetings would be available in the near future. Ms. Janoski replied "yes".

Mr. Chalmers made comment that he would like to see Board Comments on the Agenda be moved to prior to Correspondence.

Ms. Slomer announced the annual Clean-up on April 26, 2014 and asked that the date be placed on the Township marquee outside of the Municipal Building.

Ms. Janoski announced that the Allegheny County Volunteer Fire Department has a limited amount of smoke detectors that they are giving out. Anyone interested in obtaining a smoke detector at no cost should contact the Fire Department.

Ms. Slomer asked how residents could be informed of Trash Week since there will be no Spring Newsletter. Discussion ensued. Ms. Slomer will contact the Public Streets Department to have the announcement placed on the marquee outside of the Municipal Building.

Ms. Slomer requested that the meeting packets for the Public Meetings be available to Board Members the Friday prior to the Thursday meeting.

A citizen commented on the mural in the hall of the Municipal Building and thanked the art students involved.

A local fireman stated that he will announce the Annual Clean-up at the next Fire Meeting.

A citizen stated concerns about the condition of the flags in front of the Municipal Building. Ms. Janoski will speak with Chief Domaratz about new flags.

Ms. Janoski motioned to Adjourn the meeting.



Donna Piper  
Secretary/Treasurer