

**HARMAR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR BUSINESS MEETING  
THURSDAY June 18, 2015  
HARMAR TOWNSHIP MUNICIPAL BUILDING**

**PRESENT**

Pat Janoski	Chairman
Kimberly Toney	Vice Chairman
Linda Slomer	Supervisor
Jerry Chalmers	Supervisor
Bob Exler	Supervisor
Chuck Means	Solicitor
Donna Piper	Secretary/Treasurer
Larry Seiler	Engineer

**CALL TO ORDER**

The Chairperson called the Board of Supervisors Regular Business Meeting of June 18, 2015 to order at 7:05 pm. The Pledge of Allegiance was recited.

**PUBLIC COMMENTS**

Cheryl Pollick of Pearl Avenue was present to inform the Board that her basement flooded due to water coming out of the sink hole in her yard - from Acme Creek. Mr. Seiler explained that the Township would need to access the underground pipe via the Township's right-of-way and dig-up the pipe to inspect and repair the pipe.

Another resident adjacent to ACME Creek also asked the Board if the Township could make repairs. In addition, residents from Heron Avenue were present to complain about the flooding on their street from Acme Creek.

Solicitor Means explained that the Township could only access the creek and make repairs where the Township has a recorded right-of-way; such as between the current Pollick and Van Horn parcels.

Ms. Slomer made a motion to authorize the Township's Engineer to engage contractors to televise and engineer work as needed to temporarily remedy flooding of the pipe along the Pollick property at a cost that is necessary per the Engineer and Road Committee approvals. Ms. Toney provided the second and the motion was carried unanimously.

Alice Krusek stated that Mr. McChesney has not come to inspect the neighbor's chimney that had asked the Board to oversee a couple of months ago. Ms. Slomer stated that she asked Mr. McChesney earlier in the day about the situation and he told her that he had inspected the chimney and the issue is being resolved. Ms. Toney stated that she went to the Krusek's and examined the neighbor's chimney and believes it is in need of repair. Mr. Chalmers stated that he would contact Mr. McChesney.

**APPROVAL OF MINUTES**

Ms. Janoski made a motion to approve the minutes of the May 21, 2015 regular business meeting and the June 4, 2015 special meeting. Mr. Chalmers provided the second. The Chair called for a roll call vote as follows: Mr. Chalmers, yes. Mr. Exler, yes. Ms. Toney yes for May 21, 2015 and abstain due to absence for June 4, 2015 meeting. Ms. Janoski, yes. Ms. Slomer, yes.

**APPROVAL OF TREASURERS REPORT**

Ms. Slomer made a motion to approve the Treasurer’s Report as presented in writing. Mr. Chalmers provided the second and the motion was carried unanimously.

**AUTHORIZE PAYMENT OF BILLS**

Ms. Toney motioned to ratify payment of bills as follows:

a) General Fund

GF Checking	
Date	Expenditures
5/07/15	\$39,832.07
05/14/15	\$12,136.32
05/21/15	\$11,842.91
05/28/15	\$18,825.06
TOTAL	\$82,636.36

b) Sewer Revenue Fund

Sew Rev Checking	
Date	Expenditures
05/07/15	\$2,751.39
05/14/15	\$378.10
05/21/15	\$24.00
05/28/15	\$167,879.62
TOTAL	\$171,033.11

c) Developer’s Escrow

Dev Escrow	
Date	Expenditures
05/07/15	\$5,158.50
05/21/15	\$109.00
TOTAL	\$5,267.50

The motion was seconded by Mr. Chalmers and was carried unanimously.

**SOLICITOR’S REPORT**

Mr. Means reported that the Board met in Executive session prior to this meeting to discuss personnel and pending legal issues.

**ENGINEER’S REPORT**

Larry Seiler, P.E. of Senate Engineering submitted a written report and added the following information at the meeting:

Pitt Ohio Development

Mr. Seiler will be contacting PADOT in the near future to discuss the timing of the newly installed signals on Route 910 at Rich Hill Road. There are a few items remaining to be addressed at the development site. In addition, Mr. Seiler recommended release of payment in the amount of \$52,582 to Folino.

Mr. Chalmers made a motion to release payment in the amount of \$52, 582. Ms. Toney provided the second and the motion was carried unanimously.

#### 2014 Paving Project

The repair to the paving on Ridge Avenue is completed. With a few very minor items remaining that are anticipated to be completed prior to the next meeting, Mr. Seiler recommended release of final payment in the amount of \$7,300. Mr. Chalmers made a motion to release final payment in the amount of \$7,300. Ms. Toney provided the second and the motion was carried unanimously.

#### ACME Project (CD40)

Mr. Seiler reported that the contractor is working at the site and has recommended the Board release \$20,500 in grant monies. Ms. Toney made a motion to release \$20,500 in grant money through the AV Council of Governments. Mr. Exler provided the second and the motion was carried unanimously.

#### CD41 Grant Applications

Mr. Seiler reported that both applications (Terrace Drive Phase III and Acme Stormwater Pipe as submitted to the County for the CD41 Grant round were both found to be eligible projects but were denied funding based upon other eligible projects county wide that took precedence.

#### 2015 Paving Program

Mr. Seiler reviewed the 2015 paving bids as opened and tabulated on June 16, 2015, and reported that Russell Standard was the lowest bidder for both the base bid and the alternate A bid as follows: base bid \$94,638.75 and alternate A \$110,201.25. Discussion ensued among the Board in regard to the difference between the base bid and alternate A. Mr. Chalmers made a motion to award the 2015 paving bid to Russell Standard and highly recommended that the Board contact to use the alternate A mix. Mr. Exler provided the second and the motion was carried unanimously.

### **COMMITTEE AND DEPARTMENTAL REPORTS**

#### Roads

Mr. Chalmers reported that Truck #3 does not have the correct plow and staff has obtaining prices for a new plow. Mr. Chalmers explained that a new plow will be costly and will speak with Mike Ziencik about fixing the current plow in-house so that it would fit properly. Mr. Chalmers also mentioned that Dennis Manning will be submitting a letter of retirement.

#### Police

The Chair reviewed the written report as provided to the Board and public. There were a total of 326 service calls and 99 traffic citations issued during the month of May.

Codes

Janoski reviewed the written Code report as provided to the Board and public. In addition, Ms. Janoski reported that the Codes Officer is working to resolve various violations to include a retaining wall, junk yard without a license, and rubbish.

Personnel

No report.

Administration

Dr. Piper presented the Administration's Monthly Report in writing to the Board and the public and highlighted the following topics: as a follow-up to a citizen complaints, the PA Waterways Officer was contacted about the boaters between 14 Mile Island and the shore; the financial software conversion is nearly complete; and the .Gov email system has been implemented.

Real Estate Tax Collection

Mr. DiPalma reported a collection of \$888,829.49 during the month of May with a year-to-day year end collectable balance of \$110,017.

Council of Governments Report

No report.

Emergency Management Coordinator Report

The Township's Emergency Management Coordinator, Bruno Moretti reported that the center held a drill on May 7, 2015 at the Springdale High School. Those in attendance included: local companies, police, County, and utility service providers. Mr. Moretti announced that he is now certified as a First Aid, CPR and AED instructor and offered to hold a class at the Township to certify/recertify Township employees. Mr. Moretti also announced that Springdale Township is talking about joining the Agency. Finally, Mr. Moretti announced that the Emergency Operations Center is nearly completed to include twelve computers for emergency operations services. Mr. Moretti intends to use the EO Center as a training facility.

**CORRESPONDENCE**

The following letters of correspondence were provided to the public and reviewed by the Board:

Allegheny County CDBG-41: Pearl Avenue Culvert letter of denial for funding

Allegheny County CDBG-41: Terrace Drive Phase III letter of denial for funding

Allegheny County CDBG-41: Allegheny Valley Municipal Authority Treat Plant  
renovations letter of approval

Wastewater Discharge Agreement AVJSA and UPARC

PA Labor and Industry Workplace Safety Certification

Insurance Services Office (ISO) Rating (effective 9/1/2015)

Allegheny Valley Joint Sewage Authority Annual Report (Jan 2014-Jan 2015)

Stanson Paper Indemnification Agreement & Certificate of Liability Insurance

## **OLD BUSINESS**

Municipal Building Sign

Mr. Means reported that he had sent a letter to the Board Chairman that outlined the issues to be considered and resolved prior to entering into agreements with sponsors.

## **NEW BUSINESS**

Township Property along Ridge Road

The Secretary presented information to the Board in regard to a parcel of land along Ridge Road that is owned by the Township. Discussion ensued. The Board decided to retain ownership of land due to the costs associated to selling the parcel of land.

Paralyzed Veteran's Clothing Bin

The Secretary presented a request from the Paralyzed Veterans for permission to place a clothing collection bin in the rear of the Municipal Building parking lot. Discussion ensued. The Secretary is to ask for an Indemnity Agreement and a Certificate of Liability Insurance.

PC Service/Monitoring/Backup Agreement for Administration PCs

The Secretary presented a proposal for monthly monitoring, maintenance and a multi-tier back-up system for the administration's computers. Discussion ensued and the Board asked the Secretary to contact an additional service provider for a price quote comparison.

Motion to Appoint Zoning Hearing Board Alternate

The Board reviewed a letter from Neil Farcus requesting to be appointed as an alternate to the Zoning Hearing Board. Discussion ensued. Mr. Chalmers made a motion that recognizes a possible vacancy on the Zoning Hearing Board based upon submitted information and motioned to appoint Neil Farcus to the vacancy when confirmed. Ms. Toney provided the second and the motion was carried unanimously.

Fox Chapel Authority Invoice - \$1506.05

Ms. Toney made a motion to pay the Fox Chapel Authority Invoice in the amount of \$1,506.05 for water and sewer billing services. Mr. Chalmers provided the second and the motion was carried unanimously.

Motion to Approve Payment to Carlucci for Ridge Road Emergency Work

The Secretary presented the invoice from Carlucci in the amount of \$59,554.98 for the Ridge Road Emergency Work. Ms. Toney made a motion to approve payment of the invoice in the amount of \$59,554.98. Mr. Chalmers provided the second and the motion was carried unanimously.

**OTHER BUSINESS ADDED**

Schedule Hearing to vacate Rich Hill Road and Authorize to advertise Hearing  
Tabled

Motion to pay invoice in the amount of \$1,056 for Secretary/Treasurer's bond

The Secretary presented the invoice from Jericho Insurance Agency for the Secretary/Treasurer's bond as was submitted in the previous year in the amount of \$700,000. Ms. Toney made a motion to pay the invoice for the Secretary/Treasurer's bond. Mr. Exler provided the second and the motion was carried unanimously.

Implementation of a 457(b) Plan through PSATS

The Secretary presented information in regard to the Township establishing a 457(b) Plan for new hires and as a supplement investing opportunity for current employees. Mr. Chalmers made a motion to authorize the Secretary to advertise an ordinance for implementation of the Plan. Ms. Toney provided the second and the motion was carried unanimously.

2016 F650 Purchase Order Addendum

The Secretary presented a purchase order addendum from Walsh Equipment to modify/increase the height on the side board of the truck bed in the amount of \$555. Ms. Toney made a motion to accept the price increase of \$555. Mr. Chalmers provided the second and the motion was carried unanimously.

**PUBLIC COMMENT(S)**

Mr. Malak of Domenici Lane asked that the Road Crew inspect the third storm drain on Dominici Lane from Russellton Road.

Mr. Malak asked the Engineer if any additional thought was given to engineering a second access to the development currently accessed via Ridge Road. Ms. Seiler answered no.

Ms. Thelma Jewart asked who appointed to the Zoning Hearing Board to fill the possible vacancy. The Chair responded "Neil Farcus."

**BOARD COMMENT(S)**

Mr. Chalmers asked for clarification on the Homestead Relief Act. The Chair, being the former Township Tax Collector stated that the Homestead Relief is not based on income but is given to home owners who use their house as a primary residence and who have owned the house for a certain period of time (minimum numbers of years).

**ADJOURNMENT**

There being no further business before the Board, Mr. Chalmers made a motion to adjourn at 8:39. Ms. Toney provided the second and the motion was carried unanimously.

Respectfully submitted



Donna J. Piper, PhD  
Secretary/Treasurer