HARMAR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
THURSDAY July 16, 2015
HARMAR TOWNSHIP MUNICIPAL BUILDING

PRESENT

Pat Janoski	Chairman
Linda Slomer	Supervisor
Bob Exler	Supervisor
Chuck Means	Solicitor
Donna Piper	Secretary/Treasurer
Larry Seiler	Engineer

CALL TO ORDER

The Chairperson called the Board of Supervisors Regular Business Meeting of July 16, 2015 to order at 7:02 pm. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Mr. Robert Herbert, CEO Syria Shriners asked about signage regulations for temporary banners. Mr. Herbert explained that the Syria Shriners is a 501 c3 nonprofit who hosts fundraisers for children's hospitals. He went on to request that the $30 temporary banner fee be waived for the Shriner's fundraisers. The Chair stated that she would look into the matter with the Zoning Officer. Mr. David Johnston, also present for the Shriners said he could be reached Monday-Friday between 9:30 am and 5:00 pm. The Shriner representatives also offered their facility as an emergency shelter. Mr. Stanley Malak stated that nonprofits should be exempt from such fees.

APPROVAL OF MINUTES

Ms. Janoski made a motion to approve the minutes of the June 18, 2015 regular business meeting. Ms. Slomer provided the second and the motion was carried unanimously.

APPROVAL OF TREASURERS REPORT

Ms. Slomer made a motion to approve the Treasurer's Report as presented in writing. Mr. Exler provided the second and the motion was carried unanimously.

RATIFY PAYMENT OF BILLS

Ms. Janoski motioned to ratify payment of bills as follows:

a) General Fund b) Sewer Revenue Fund c) Developer's Escrow

GF Checking	
Date	**Expenditures**
6/4/2015	3180.84
06/15/15	$10,058.68
06/17/15	$11,972.96
06/26/15	$76,644.75
06/30/15	$6,453.34
TOTAL	$108,310.57

Sew Rev Checking	
Date	**Expenditures**
06/15/15	$30.65
06/17/15	$2,744.53
06/26/15	$1,506.05
TOTAL	$4,281.23

Dev Escrow	
Date	**Expenditures**
06/17/15	$4,302.50
TOTAL	$4,302.50

The motion was seconded by Mr. Chalmers and was carried unanimously.

PAYMENT OF SPECIAL BILLS

Ms. Slomer made a motion to pay the following bills: Oakmont Municipal Authority $495.00, Harie Insurance $49,228.00, Rhoades and Owen $$1773.20, Deller Professional Services $8,750.00; and to renew the Commercial Insurance Policy with EMC; and to hold-off on paying the General Code invoice. Mr. Exler provided the second and the motion was carried unanimously.

SOLICITOR'S REPORT

Mr. Means reported that the Board met in Executive session prior to this meeting to discuss personnel matters relating to the Police Department.

Mr. Means reported that the County has been notified of the Boards intentions to vacate a portion of Rich Hill Road and provided the ordinance is advertised, the Board can act on the road vacation at the August meeting.

ENGINEER'S REPORT

Larry Seiler, P.E. of Senate Engineering submitted a written report and added the following information at the meeting:

Pitt Ohio Development: Rich Hill Road paving and traffic signal project is complete. Work is proceeding with final payment and close out documents.

CD 40 Project: The Supervisors authorized Senate Engineering to proceed with the CD 40 area-wide project, the Acme Avenue Culvert Replacement Project. The project bid opening was on September 24, 2014. The DEP stream encroachment permit application has been submitted. Payment Request #1 was submitted to the AVNCOG.

GUYS Run Road Bridge: PADOT proposed to replace the Guys Run Road Bridge referred to as A03.The Township's sanitary sewer will require relocation at the bridge. Senate Engineering submitted required documents to obtain 100% reimbursement for the Township's costs. The stream crossing permit application for the sanitary sewer relocation is on hold until final design is approved.

Pearl Avenue Stormwater Culvert: The Township has received documents indicating the Township is responsible for maintenance of the 6' diameter culvert in the Pollick property. The Township authorized emergency repairs at the four sinkholes. A contractor, DPS Inc. began working at the site on June 23, 2014 to repair sinkholes.

AVJSA Consent Order (no change): The AVJSA have installed seven flow meters in the Township's sanitary sewer system. The meters will record for a six month period beginning January 2015 as per the DEP Consent Order.

2015 Paving Project: The low bid was awarded to Russell Standard for Alternate A. The contracts have been executed and the contractor's schedule has not been submitted.

COMMITTEE AND DEPARTMENTAL REPORTS

Roads Department: In the absence of members of the Road Committee, the Chair briefly reviewed the Road Department report to include: cleaning of catch basins, Truck #3 needs tires and plow set-up, and investigated complaints about rats; which were feeding on dog food that was left out.

Codes/Zoning/Bldg. Inspection Department: No report.

Police Department: The Chair reviewed the written report as provided to the Board and public. There were a total of 264 service calls and 55 traffic citations issued during the month of June.

Personnel: No report.

Township Administration: Dr. Piper presented the Administration's Monthly Report in writing to the Board and the public and highlighted that implementation of the new accounting software is nearly complete. Ms. Slomer stated that the Board set the Budget Calendar at the Special Finance Meeting as follows: Friday, September 25 @ 6:00, Friday, October 9 @ 6:00, and Thursday, November 12 @ 6:00.

Real Estate Tax Collection: Mr. DiPalma reported a collection of $6989.61 during the month of June with a year-to-day year end collectable balance of $103,185.98. Mr. DiPalma stated that most taxpayers in Harmar pay within the discount period and he is currently receiving a lot of payments from mortgage companies.

Safety Committee: Ms. Slomer reported that the Township was again approved by the state for a 5% discount on costs associated to the Township's Worker's Compensation Policy.

Council of Governments Report: No report.

Township Pension Board of Trustees: Ms. Slomer reported that the Pension Board is scheduled to meet next week.

Emergency Management Coordinator Report: No report.

CORRESPONDENCE

The following letters of correspondence were provided to the public and reviewed by the Board:

Lindy Paving: The Secretary presented a letter from Lindy Paving in regard to the paving a two sections of Freeport Road in Harmar Township. To date, the time frame has not been established. The Road Crew Foreman will be attending a meeting on July 22 with Lindy Paving and PADOT.

OLD BUSINESS

Recycled Clothing Bin for Disabled Veterans: The Secretary presented a letter of request to place a recycling bin for clothing that benefits disabled veterans. Discussion ensued. Ms. Janoski made a motion to allow the bin to be placed next to the paper recycling bin in the back parking lot of the Municipal Building with the conditions that the group provide an indemnification agreement and a certificate of liability insurance. Mr. Exler provided the second and the motion carried unanimously.

NEW BUSINESS

Salt Bid Award: The Secretary presented the bid tabulation for rock salt as bid and received through the SHACOG. Mr. Exler made a motion to execute the agreement with Cargill. Ms. Janoski provided the second and the motion was carried unanimously.

Frank Rubin Letter of Resignation from Zoning Hearing Board: The Secretary presented a letter of resignation from Frank Rubin stating his resignation from the Zoning Hearing Board. Ms. Slomer made a motion to accept the letter of resignation. Mr. Exler provided the second and the motion was carried unanimously.

Letter from Ben Roth requesting position on Zoning Hearing Board: Discussion ensued. The Board, having appointed Mr. Neil Farkus to the Zoning Hearing Board based upon receipt of Frank Rubin's resignation, there are three positions and three residents on the Zoning Hearing Board. Ms. Janoski made a motion to appoint Ben Roth as an Alternate Zoning Hearing Board Member. Ms. Slomer provided the second and the motion was carried unanimously.

ACATO Fall Conference: The Secretary presented information in regard to the Annual ACATO Fall Conference at Seven Springs beginning on September 24, 2015. Ms. Janoski made a motion that the Township cover expenses for Supervisors wishing to attend the Conference. Ms. Slomer provided the second and the motion was carried unanimously.

OTHER BUSINESS ADDED

Resignation of Police Officer: The Secretary presented a resignation letter from Officer Steffan Shaw. Ms. Janoski made a motion to accept the resignation of Officer Shaw. Ms. Slomer provided the second and the motion was carried unanimously.

Hiring of Full Time Police Officer: The Secretary presented a recommendation letter from Chief Domaratz to hire Mr. Gregory Bauman as a full-time Officer. Ms. Janoski made the motion to resolve to hire Mr. Gregory Bauman as recommended by Chief Domaratz to a full-time position with the Harmar Township Police Department. Mr. Exler provided the second and the motion was carried unanimously.

Resolution to Authorize Mandatory Employee Contributions Pursuant to the IRS Code: The Secretary stated that this agenda item was added in case there was a need to pass the Resolution. According to Solicitor Means who spoke with the Township's Pension Attorney, there is no need to pass this agenda item and the agenda item was tabled.

Anchor Drive/Target Paving Plan: The Municipal Engineer presented information in regard to Target paving a portion of Anchor Drive. Ms. Slomer made a motion to allow Target to complete the paving work as proposed. Mr. Exler provided the second and the motion was carried unanimously.

PUBLIC COMMENT(S)

Thelma Jewart suggested that a letter be sent to Mr. Rubin thanking him for his many years of service on the Zoning Hearing Board.

A resident complained about the litter around the bus stop at Hulton Bridge. Mrs. Hiteshew suggested that a no litter sign be placed at the location.

A resident reported that the stop light on Freeport Road near McDonald's in not functioning property – the green left turn arrow does not light.

BOARD COMMENT(S)

None.

ADJOURNMENT

There being no further business before the Board, Ms. Janoski made a motion to adjourn at 8:05. Mr. Exler provided the second and the motion was carried unanimously.

Respectfully submitted

Donna J. Piper, PhD
Secretary/Treasurer