

**Harmar Township Municipal Building  
Township Board of Supervisors  
REGULAR BUSINESS MEETING  
Thursday, July 27, 2017**

**PRESENT**

Patricia A. Janoski	Chairperson
Robert W. Seibert, Jr.	Vice Chairperson
Robert Exler	Supervisor
Lee Biermeyer	Supervisor
Harry Lenhart	Supervisor
Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Matt Pitsch	Senate Engineering

**CALL TO ORDER**

The Chair called the Public Hearing of July 27, 2017, to order at 5:00 pm. The Pledge of Allegiance was recited.

**PUBLIC HEARING as duly advertised for 5:00  
ORDINANCE #423 – Grease Trap Ordinance**

Mr. Means stated that the proposed ordinance is intended to impose requirements pertaining to the use, operation, and maintenance of grease traps to protect the public's health and safety by protecting the Township's sanitary sewer collection and conveyance system. Mr. Exler asked if homeowners should have grease traps. Mr. Means stated that the ordinance is intended only for commercial kitchens. Mr. Lenhart asked about the provisions contained within the ordinance and how they are established. Mr. Means stated that this ordinance is a standard ordinance and has been used in many jurisdictions; and the provisions therein are in accordance with the County Health Department. Mr. Biermeyer stated that the purpose of this ordinance is to address the historical issues with grease being collected in the sanitary sewers from Harmar's commercial district. Additionally, the treatment plant has to take additional steps to clean-out the grease that is entering the treatment plant. There being no further comments from the Board of the public present, the Chair closed the Public Hearing at 5:11 pm.

Mr. Biermeyer made a motion to approve Ordinance #423. Mr. Lenhart provided the second and the motion was carried unanimously.

**REGULAR MONTHLY MEETING**

The Chair called the regular monthly meeting to order at 5:12 pm.

Mr. Seibert stated that he would like to make some comments about some current events with regard to the 2017 paving project prior to the Chair calling for the Public Comment period.

Mr. Seibert reported on some of the issues involving the 2017 Paving Program currently being implemented by Russell Standard. Specifically, Mr. Seibert addressed the Board's awareness of issues that have occurred on Shadow Ridge Drive with a third party contractor tearing-up the recently placed product and sealant, and issues with the Home Owner Association's roofing contractor. Mr. Seibert also mentioned the need for Russell Standard to come back to Alpha Drive to place another layer of stone due to the extreme tracking of oils. Mr. Seibert announced that the Board is working with Russell Standard and is doing everything feasible to have this project completed in a satisfactory manner. Mr. Seibert also mentioned that the paving in the Chapel Downs neighborhood is excellent.

Dr. Piper gave report on the damages to the road by the third party contractor and the steps being taken to remedy the situation.

### **PUBLIC COMMENTS**

Mr. Farkus of Shadow Ridge Drive stated that the residents of Forest Highlands are very dissatisfied with the manner in which the actual paving company performed their work and are also dissatisfied with the paving product itself. Mr. Farkus stated that the oils from product is tracking onto driveways and into homes.

There being no further discussion with regard to the 2017 Paving Program, the Chair moved on to other Public Comments.

Mr. Stanely Malak commented on a code compliance issue involving his property and a property situated along Russellton Road.

Ms. Jan Kun asked the Board for financial relief in regard to her most recent sewer bill in the amount of \$336. Mr. Seibert stated that the Harmar Water Authority has granted Ms. Kun the opportunity to pay the bill over a 12 month period with no assessment of penalties or additional fees. Mr. Exler stated that he is in favor of the Board assisting Ms. Kun. Mr. Seibert made a motion to grant Ms. Kun a period of 12 months (to coincide with the Water Authority) to pay off the most recent sanitary sewer bill provided that future bills remain current. Mr. Biermeyer provided the second and the motion was carried unanimously.

A representative for the 3<sup>rd</sup> Annual Light Speed Race Management team was present to request the use of certain streets in Chapel Downs. There being no objection, the request was granted. The Race Team will meet with the Chief to discuss the timing of street closures.

### **BOARD COMMENTS**

Mr. Seibert once again discussed the 2017 Paving Project and stated that the Township does not disagree with Mr. Farkus and is doing everything possible to complete the project with Russell Standard so that concerns are adequately addressed.

## **MINUTES**

Mr. Lenhart made a motion to approve the minutes from the June 20, 2017 meeting. Mr. Exler provided the second and the motion was carried unanimously.

## **TREASURER’S REPORTS**

Mr. Seibert made a motion to approve the Treasurer’s Reports from June 1 through June 30, 2017. Mr. Biermeyer provided the second and the motion was carried unanimously.

## **REPORTS**

### **Police Committee**

Mr. Seibert stated that the Police Committee wishes to clarify the order of seniority for the Police Department. Mr. Seibert made a motion to specify seniority in the following order: Allen Yonek then John Walls then Ryan Valasek as recommended by the Police Committee. Mr. Exler provided the second and the motion was carried unanimously.

Mr. Seibert made a motion to eliminate the position of Detective as per the recommendation of the Police Committee. Mr. Biermeyer provided the second and the motion was carried unanimously.

### **Legal Report**

Attorney Means reported that he reviewed the contract with Snyder Gas under new business and is also working on the Stormwater Management Agreement with the Attorney for the Allegheny Valley School District

### **Engineer’s Report**

In addition to the written report submitted to the Board, Mr. Pitsch reported that the CDBG 43 Project was advertised for bids on July 28<sup>th</sup> and the PA Small Waters Project will be advertised on August 1<sup>st</sup>. Outstanding issues with the Dremmel Road Low Volume Grant Project include the execution of a right-of-way Easement Agreement.

## **NEW BUSINESS**

**2016 Paving Project:** Mr. Pitsch presented information in regard to monies being owed by Folino to a subcontractor having done work related to 2016 Paving Project. Mr. Seibert suggested that the Board table the payment to Folino until all subcontractors have been paid in full. There being no objection, the Chair tabled the agenda item.

**2017 Paving Program:** Mr. Seibert made a motion to release Payment #1 of the 2017 Paving Program to Russell Standard in the amount of \$316,658.56 - payable from the General Fund in the amount of \$81,897 and the Capital Improvement Fund in the amount of \$234,761.05. Mr. Exler provided the second and the motion was carried.

**Soccer Complex Renovations:** Mr. Lenhart made a motion to release the final payment to Pampina Landscaping in the amount of \$13,511 to be paid from the Capital Improvements Fund. Mr. Biermeyer provided the second and the motion was carried unanimously.

**Police Professional Liability Insurance Policy:** Mr. Biermeyer made a motion to approve the policy agreement with P&G Brokers effective 7/1/2017 in the amount of \$9051.00. Mr. Exler provided the second and the motion was carried unanimously.

**Worker's Compensation Insurance Policy:** Mr. Exler made a motion to approve the policy agreement with H.A.R.I.E effective July 31, 2017 in the amount of \$50,024. Mr. Seibert provided the second and the motion was carried unanimously.

**Police Department:** Mr. Seibert made the motion to accept the resignation of Officer Matthew Ellinger and to hire two part-time police officers at an hourly rate of \$17.00. For seniority purposes and per the Chief's recommendation, the motion named Ronald Redman as first hired and Ryan Doctor subsequent. Mr. Exler provided the second and the motion was carried unanimously.

**Snyder Brothers Natural Gas Service Contract:** Mr. Biermeyer made a motion to enter into a three year contract agreement with Snyder Brothers for natural gas service for the municipal building and the sewage pump station. Mr. Seibert provided the second and the motion was carried unanimously.

**Resolution #37 – Sanitary Sewer Relocation Reimbursement Agreement with PADOT:** Mr. Seibert made a motion to enter into a sanitary sewer relocation reimbursement agreement with PADOT for costs (75% reimbursement) associated to the JV411 Bridge on Guys Run Road. Mr. Biermeyer provided the second. Attorney Means stated that the agreement is effective July 24, 2017. The motion was carried unanimously.

**Resolution #38 – Taco Bell Sewage Facilities Planning Module:** Mr. Lenhart made a motion to approve the Sewage Facilities Planning Module. Mr. Exler provided the second and the motion was carried unanimously.

**Acme Avenue Salt Shed Roof Bids:** Dr. Piper stated that two bids were submitted with 25 year shingles and 1 bid was submitted with 40 year shingles. Mr. Seibert suggested that the Board table the agenda item and that Dr. Piper obtain three bids for both 25 year and 40 year shingles. There being no further discussion, the Chair tabled the agenda item.

**Disposal of Stop Lights:** Dr. Piper explained that PADOT changed-out numerous stop lights in the Township and has given the old lights to the Township. Dr. Piper suggested that the Township dispose of the stop lights through MuniBid or to have them recycled for scrap. Mr. Seibert made a motion to advertise the stoplights for sale or recycled for scrap. Mr. Biermeyer provided the second and the motion was carried unanimously.

**Harmar Township Pollutant Reduction Plan (PRP):** Dr. Piper explained, under the NPDES permitting process, the Township must advertise the PRP for 45 days for public review and comment prior to adoption. Mr. Biermeyer made a motion to authorize Dr. Piper to advertise the PRP. Mr. Lenhart provided the second and the motion was carried unanimously.

**Comcast Invoice for Six Cameras Installed by the Allegheny County District Attorney:** Dr. Piper presented the Board with an invoice from Comcast in the amount of \$125 (to be billed monthly) for six cameras that were installed a couple of years ago by the Allegheny County District Attorney. Mr. Seibert stated that he is against having the cameras. Mr. Exler agreed. Mr. Seibert made a motion to have Dr. Piper write a letter to Comcast to inform them that the Township will not pay the cost of cameras that were never approved by the Board of Supervisors in a public meeting. Mr. Exler provided the second and the motion was carried unanimously.

**E-Commerce Zone:** Dr. Piper presented information provided by the Chief of Police in regard to an e-commerce safe zone. The Chief has recommended that a safe zone be established in the municipal parking lot in front of the police station. Mr. Seibert made a motion to establish the safe zone per the Chief's recommendation. Mr. Biermeyer provided the second and the motion was carried unanimously.

**Stormwater Management Agreement with Allegheny Valley School District:** Attorney Means stated that he has been communicating with the District's Solicitor in having specific wording placed in the Agreement. Mr. Seibert made a motion to execute the Agreement with the District. Mr. Exler provided the second and the motion was carried unanimously.

**Commercial Liability Policy with EMC Insurance:** Mr. Seibert made a motion to approve the Commercial Liability Policy Agreement with EMC effective August 1, 2017 in the amount of \$37,569. Mr. Lenhart provided the second and the motion was carried unanimously.

**Acme Park Improvements:** Mr. Seibert suggested that the Township make some improvements to the Acme Park basketball court by replacing the backboards, hoops, and nets at a cost of approximately \$200 each. Since the item was not an agenda item, the public was asked for comment. There being no comment. Mr. Seibert made a motion to approve the purchase of new backboards and items to upgrade the basketball court in Acme. Mr. Exler provided the second and the motion was carried unanimously.

Mr. Seibert suggested that Dr. Piper seek a grant to make improvements to Acme Park by eliminating the tennis court and installing street hockey decks and perhaps even expand into the current parking lot area.

**ADJOURNMENT**

There being no further business before the Board. Mr. Seibert made a motion to adjourn at 6:35. Mr. Exler provided the second and the motion was carried unanimously.

Respectfully submitted,



Dr. Donna J. Piper  
Secretary/Treasurer