

**Harmar Township Municipal Building
Township Board of Supervisors
REGULAR BUSINESS MEETING
Thursday, September 15, 2016**

PRESENT

Patricia A. Janoski	Chairperson
Robert W. Seibert, Jr.	Vice Chairperson
Robert Exler	Supervisor
Emiliano Cresta	Supervisor
Lee Biermeyer	Supervisor
Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Larry Seiler	Senate Engineering

CALL TO ORDER

The Chairperson called the Board of Supervisor’s Regular Business Meeting of September 15, 2016 to order at 7:03 pm. The Pledge of Allegiance was recited.

PRESENTATION

Watson Standard Lot Consolidation: Mr. Know Watson, III and Dan Martone, PE of Martone Engineering and Surveying presented the Watson Standard Lot Consolidation Plan consisting of five (5) lots to be consolidated with other Watson Standard adjacent parcels. Rezoning of the five lots to I-1 to be consistent with adjacent parcels was approved by the Board of Supervisors at the August 2016 meeting. The Township Planning Commission reviewed the proposed lot consolidation plan and recommended final plan approval. The purpose for rezoning and lot consolidation is in preparation of a land development plan (to be submitted at a later date) for a 15,000 sq. ft. research laboratory. Mr. Seibert made a motion to approve the lot consolidation plan as recommended by the Planning Commission. Mr. Exler provided the second and the motion was carried unanimously.

PUBLIC COMMENTS

Mr. Stanley Malak asked that the Board reduce is sewage bill. Mr. Malak explained that his swimming pool had a major leak and he had to refill his pool. Mr. Seibert suggested that the request be tabled until Mr. Malak presents the bill showing the increase in usage.

Ms. Linda Slomer asked why Ms. Janoski abstained from voting for Mr. Seibert’s appointment to the Water Authority Board at the August meeting. Ms. Janoski explained that her preference was for the other candidate and did not want to vote on the motion.

Mr. Water Schutzman of Hickory Court asked that he be permitted to speak after a presentation from Forest Highlands.

Thomas Bankson, representing the Forest Highlands Home Owner’s Association Board requested that the Township take over three (3) private roads in the Forest Highlands Plan (aka: Hickory Court) identified as: Shadow Lane, an unnamed private road behind units along east side of Shadow Lane, and an unnamed private road behind units along east side of Forest Highlands Drive. Specifically, Mr. Bankson addressed concerns about the condition of the road behind the units along Shadow Lane. Mr. Bankson presented that this private road has a 30’ right-of-way and is in excess of 400’ in length. Mr. Seibert stated that the Township would be happy to take-over the road provided the road is brought up to Township road specifications. Mr. Seiler suggested that Senate Engineering meet with the Association’s Engineer to discuss details. Mr. Exler stated that he would vote to authorize Senate to discuss specifics with the Association’s representatives. All other Supervisors agreed with Mr. Exler. Mr. Biermeyer abstained stating that he is currently on the Association’s Board.

Mr. Walter Schutzman of Hickory Court asked that the private roads in Forest Manor also be taken over by the Township. Mr. Seiler stated that the Township would need core samples, measurements, and a maintenance cost analysis. In addition, the Township would also need to speak with a PADOT representative. Attorney Means stated that the main concern is that the roads meet Township Road Specifications.

Mr. Biermeyer asked how much the Township receives in the liquid fuels allocation on an annual basis. Dr. Piper states it is approximately \$80k but 15% of that is dedicated to equipment purchases.

BOARD COMMENTS

2017 Budget Meetings: There was discussion among the Board in regard to dates and time of Budget Meetings. Mr. Seibert made a motion to authorize the Secretary/Treasurer to set the meeting dates and number of meetings at the Secretary/Treasurer’s discretion. Mr. Cresta provided the second and the motion was carried unanimously.

Change in Monthly Meeting Start Time: Mr. Seibert suggested that the monthly Board meetings begin at 6:00 pm. Mr. Seibert made a motion to authorize Dr. Piper to advertise the change in time to 6:00 pm. Mr. Cresta provided the second and the motion was carried unanimously.

CORRESPONDENCE

Authorization to advertise a Public Hearing for the Transfer of a Liquor License: Mr. Seibert made a motion to authorize Dr. Piper to advertise a Public Hearing for the transfer of a liquor license from the City of Clairton to the Giant Eagle/Get-Go in Harmar Township. Mr. Biermeyer provided the second and the motion was carried unanimously.

Locust Hill Road Engineering and Traffic Study: Dr. Piper presented a letter from PADOT that stated the findings of an Engineering and Traffic Study by PADOT for Locust Hill Road. Dr. Piper explained that numerous complaints have been received about vehicular speeds and that a request was submitted to PADOT for the Study.

Traffic Signal Timing along Freeport Road and Route 910: Mr. Exler stated that the timing of the traffic signals have been readjusted and that Chief Domaratz believes there is now better traffic flow at the intersections.

APPROVAL OF MINUTES

Mr. Exler made a motion to approve the minutes of the Regular Meeting on August 18, 2016. Mr. Seibert provided the second and the motion was carried unanimously.

TREASURER’S REPORT

Mr. Biermeyer made a motion to approve the Treasurer’s Reports for August 1 – August 31. Mr. Exler provided a second and the motion was carried unanimously.

SOLICITOR’S REPORT

Attorney Means reported that he has reviewed the Mobile Video/Audio Recorder Policy for the Police Manual and found it to be legally acceptable.

Attorney Means reported that he reviewed the known documents pertaining to the Campbell’s Run Sewer Revenue Account and recommends that the funds be used for sewer related repairs and maintenance and specifically repairs and maintenance of the Campbell’s Run sewer line.

ENGINEER’S REPORT

Terrace Drive Phase III – CD 42: The Township selected the Terrace Drive Retaining Wall Phase III as their area-wide AVN COG project for 2016. Project bids were opened. The Board awarded the project to Pampena (lowest bid) in the amount of \$49,775. Mr. Seiler reported that the Notice to Proceed has not been issued but an October end completion is anticipated.

Guys Run Road Bridge: The bridge on Guys Run Road closest to Campbell’s Run Road will be closed during reconstruction of the the bridge.

AVJSA: No change.

2016 Paving Program: The 2016 Paving Program will entail the repaving of Old Route 910 and the expansion of the soccer field parking lot. The bid opening was held and A. Folino was the lowest bid in the amount of \$118,455. The preconstruction meeting has not been scheduled. Work at the soccer field will begin November 1, 2016.

CDBG 43 (2017): A preapplication was submitted to the COG for approximately \$100k for maintenance and repair of the Campbells Run Sanitary Sewer line. The Township’s share is 35% or approximately \$35k.

Public Works Garage Improvements: Senate has completed the preliminary design and cost estimates.

Redland Brick: Senate Engineering recommends that the bond in the amount of \$12,500 be released by the Township.

Rich Hill Road: Senate Engineering recommends that the final payment be made to Folino Construction in the amount of \$12,712.25 with reimbursement from Pitt Ohio.

Mr. Seibert made a motion to release final payment to Folino in the amount of \$12,712.25. Mr. Biermeyer provided a second and the motion was carried unanimously.

Mr. Seibert made a motion to release the Redland Brick Bond in the amount of \$12,500. Mr. Cresta provided the second and the motion was carried unanimously.

Ms. Janoski announced that this is Mr. Seiler’s last meeting with Harmar Township and that he is retiring. Ms. Janoski stated that the Township appreciates his dedication and many years of service.

OLD BUSINESS

Closure of Developer’s Escrow Account(s): Mr. Seiler reported that Senate has been working on closing some of the Developer’s Escrow Account for which the Township is holding funds. Senate Engineering recommends the close of the following escrow accounts: Genco, Harmar Village, JC Penny, Pirolo Transport Co., LRC Realty, Harmarville Hotel Associates, Hampton Bible Church (Crosspointe), Marriott Hotel, Bennett Supply, Hard Oak Nursery, and American Natural. Mr. Seibert made a motion to close the escrow accounts as identified. Mr. Exler provided the second and the motion was carried unanimously.

Resolution #29-2016 CDBG – 43 (Campbells Run Sanitary Sewer Improvements): Mr. Seibert made a motion to approved Resolution #29-2016 - to allocate approximately \$35k for 1006’ of sanitary sewer lining . Mr. Biermeyer provided the second and the motion was carried unanimously.

NEW BUSINESS

Request from Chief Domaratz to equip police vehicles with Nalovone (aka: Narcan): Mr. Seibert made a motion to approve the request from the Chief. Mr. Seibert explained that the Officers will be trained and that the Allegheny County District Attorney’s Office is provided the Nalovone at no cost.

Request from Chief Domaratz to replace vehicle next in rotation with purchase of 2017 SUV: Mr. Seibert made a motion to approve the purchase of a new police vehicle in 2017 from the Capital Improvement Fund as budgeted. Mr. Exler provided the second and the motion was carried unanimously.

Policy Policy Manual Update – Mobile Video/Audio Recorders: Ms. Janoski made a motion to approve the Policy Update as presented by Chief Domaratz and reviewed by Attorney Means. Mr. Biermeyer provided the second and the motion was carried unanimously.

Resolution #30-2016 – 2017 Minimum Municipal Obligation: Mr. Seibert made a motion to accept the Actuary Report prepared by Mike Pisula and calculated 2017 Municipal Minimum Obligation in the amount of \$200,562 (Service Employees Pension \$73,758 and Police Pension \$126,804) and to include this amount in the 2017 General Fund Budget. Mr. Exler provided the second and the motion was carried unanimously.

Resolution #31-2016 – Tax Collector Compensation Increase: Mr. Seibert made a motion to increase the Tax Collector Compensation beginning January 2018 by \$1.19 per line/tax bill for a total of \$7.23 per line/tax bill. Mr. Cresta provided the second and the motion was carried unanimously.

Submission of a DCED PA Small Water and Sewer Improvements Grant Application: Matt Pitsch of Senate Engineering presented information regarding a grant funding opportunity through PA Department of Community and Economic Development for funding assistance with water and sewer improvement projects. Mr. Pitsch explained that the grant application needs to be no less than \$30k and no more than \$500k. The Township would be responsible for a 35% project match. Mr. Seibert made a motion to authorize Senate Engineering to prepare a grant application for a sanitary improvements project. Mr. Exler provided the second and the motion was carried unanimously.

Greenfields Grant – Soccer Field Improvements: Mr. Seibert made a motion to authorize Dr. Piper to submit a grant application for funding assistance for a Soccer Field Improvements Project. Mr. Exler provided the second and the motion was carried unanimously.

Public Works Garage Addition - Engineering and Construction Estimates: Dr. Piper presented the Engineering and Construction Estimate for the Public Work Garage Addition as prepared by Senate Engineering. Mr. Seibert stated that the cost estimate is too high and that perhaps the Township should be looking into alternatives. Mr. Exler agreed, the cost estimated is too high and that perhaps the Township should be looking at where costs associated to the project can be reduced. Discussion ensued among the Board. Mr. Seibert suggested that Township representatives meet on-site with Senate to discuss other options.

Township-Wide Road Weight Engineering Study Update: Matt Pitsch of Senate Engineering stated that the current Road Study was written per the 1970 road standards and recommended the study be updated to reflect 2016 road standards. Mr. Pitsch estimated the engineering costs to be approximately \$3k - \$4k. Mr. Seibert made a motion to authorize Senate Engineering to complete an updated study. Mr. Exler provided the second and the motion was carried unanimously.

Trick-or-Treat: Mr. Seibert made a motion to set Trick-or-Treat for Monday, October 31 from 6:00 pm – 8:00 pm. Mr. Biermeyer provided the second and the motion was carried unanimously.

Mr. John Colpo of Harmar Drive requested that Harmar Drive be placed on the road program for 2017.

There being no further business before the Board, Mr. Seibert made a motion to adjourn at 8:45 pm. Mr. Exler provided the second and the motion was carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna J. Piper".

Dr. Donna J. Piper
Secretary/Treasurer