

**HARMAR TOWNSHIP  
BOARD OF SUPERVISORS  
PUBLIC HEARING AND REGULAR BUSINESS MEETING  
THURSDAY, September 18, 2014  
HARMAR TOWNSHIP MUNICIPAL BUILDING**

**PRESENT**

Patricia Janoski	Chairperson
Kimberly Toney	Vice Chairperson
Bob Exler	Supervisor
Linda Slomer	Supervisor
Dr. Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Larry Seiler	Engineer

**CALL MEETING TO ORDER**

The Chair called the Meeting of September 18, 2014 to order at 7:08 p.m. as legally advertised. The Pledge of Allegiance was recited.

**PUBLIC HEARING**

The Chair then named Attorney Means as the Hearing Officer to preside over the Public Hearing as legally advertised.

Attorney Means stated the purpose for the Public Hearing is to permit electrical fencing in nonresidential zoning districts. Attorney Means further noted that the request has gone before the Planning Commission and the Planning Commission recommended the amendment for approval with the condition that signage be placed on both sides of the electric fence at 30' intervals.

Attorney Means then asked anyone wishing to make comment please stand and be sworn.

**PUBLIC COMMENTS**

Michael Pate with Electric Guard Dog, Columbia South Carolina. Mr. Pate explained that he represents Electric Guard Dog and is on site to answer any technical questions that the Board may have.

**CLOSE OF PUBLIC HEARING**

The Chair made a motion to close the Public Hearing at 7:11 p.m. Mr. Exler provided the second. The Chair called for a roll call vote. The motion was approved unanimously.

**DECISION**

The Chair asked for a motion to approve the electric fence amendments to the zoning ordinance as proposed. Mr. Exler made the motion and the second was provided by Ms. Slomer. The Chair called for a roll call vote. The motion was approved unanimously.

The Chair called the Regular Business Meeting to order at 7:13 p.m.

**COMMENTS FROM THE FLOOR**

A citizen asked if there is anything to report in regard to the Acme Creek stormwater pipe. Mr. Seiler reported that the Public Works Department inspects the site on a weekly basis. Further, PADOT and DEP have been contacted and the Township is currently looking for grant funding assistance.

**APPROVAL OF MINUTES**

Ms. Slomer made a motion to approve the August 21, 2014 Regular Business meeting minutes. Mr. Exler provided the second. The motion was carried unanimously with Ms. Toney abstaining due to absence.

**APPROVAL OF TREASURER’S REPORT**

Dr. Piper reported the fund balances as of September 15, 2014 as follows:

Regular Checking	\$ 358,725.14
General Fund Reserve	\$1,450,472.60
Tax Collector Fund	\$ 55,800.45
Sewer Revenue Checking	\$ 23,583.70
Sewer Revenue Savings	\$ 617,253.17
Capital Improvement Fund	\$ 341,917.83
Sinking Fund	\$ 10,037.47
Nixon Bridge Fund	\$ 12,002.97
Liquid Fuels Money Market	\$ 144,760.70
Developer’s Escrow Checking	\$ 22.29
Developer’s Escrow Savings	\$ 31,260.21

**AUTHORIZE PAYMENT OF BILLS**

Ms. Janoski asked for a motion to ratify the payment of bills for the month of August 2014 as follows:

Ratify payment of bills from General Fund in response to due dates and discounts:

August 19, 2014	\$13,456.10
August 27, 2014	\$18,112.90
September 5, 2014	<u>\$38,724.52</u>
TOTAL	\$70,293.52

Ratify payment of bills from the Sewer Revenue Fund in response to due dates and discounts:

August 19, 2014	\$ 94.88
August 29, 2014	\$ 209.08
September 5, 2014	\$ 1,472.25
<u>TOTAL</u>	<u>\$ 1,776.21</u>

Ratify payment of bills from the Developers Escrow Fund in response to due dates and discounts

	\$
<u>TOTAL</u>	<u>\$ 0.00</u>

The Chair asked for a motion to ratify the payment of bills. Ms. Slomer provided a motion and Mr. Exler provided the second. The Chair called for a roll call vote. The motion was approved unanimously.

## **CORRESPONDENCE**

### **Penn State Center and Allegheny County Department of Planning**

Dr. Piper explained that the Township is in receipt of a letter from the Penn State Center that calls for applications to participate in a Pilot Program to provide Technical Assistance to local municipalities in the areas of Community Development, Environment and Horticulture, and Quality of Life. Requests for assistance must be postmarked no later than September 30, 2014.

### **Game Time and Childhood Obesity Foundation Grant**

Dr. Piper described the grant opportunity available through Game Time and the Childhood Obesity Foundation on the purchase of large play structures as follows: up to \$35k = 40% discount, \$35k-\$75k = 45% discount, and over \$75k = 50% discount. The purchase for a large play structure would occur in the 2015 budget and installation would be in 2015. Dr. Piper submitted an application for Harmar Township for consideration (with no obligation) should the Board decide during budget preparation that the purchase of a large play structure is feasible.

## **SOLICITORS REPORT**

Attorney Means reported that the Board of Supervisors went into Executive Session prior to this meeting to discuss collective bargaining issues.

Mr. Means reported on the Public Hearing to be held on October 6, 2014 at 7:00 p.m. for the Boards consideration to amend the C-2 Zoning District to include places of worship as conditional uses. Dr. Piper outlined the process that the amendment has undergone to date as follows: the amendment was reviewed in August by the Planning Commission and has been recommended for adoption by the Planning Commission. In August, the Board authorized the

advertising for the amendment. The amendment has been reviewed by County Planning and a Public Hearing before the Board of Supervisors is set for October 6, 2014 at 7:00 p.m.

## **ENGINEER'S REPORT**

### **Pitt Ohio Development**

The Rich Hill Road Reconstruction work and Route 910 Traffic Signal bids were opened March 7, 2014. The contract was awarded to the low bidder A. Folino Construction, Inc. in the amount of \$523,876.50. The AVNCOG issued the Notice to Proceed to A. Folino on April 14, 2014. Change Order #1, in the amount of \$125,000.00 for a temporary traffic signal was approved by the Board. Work is proceeding on paving Rich Hill Road and installation of the temporary and permanent traffic signals.

### **2014 Paving Project**

The bid opening for the 2014 Paving Project was held on August 20, 2014. The Board awarded the contract to the low bidder, A. Folino Construction, Inc. Signed contracts were submitted to Folino and a schedule was requested but not submitted to date.

### **CD40 Project (Acme Culvert)**

The Board of Supervisors authorized Senate Engineering to proceed with the CD 40 area-wide project (the Acme Avenue Culvert Replacement Project). The project bid opening has been scheduled by the AVN COG for September 24, 2014, at the COG office.

### **Hulton Bridge Project**

Senate Engineering has reviewed the PennDot proposal to relocate approximately 750 LF of 8" diameter Township sanitary sewer in lieu of replacing 6 sanitary manholes. The Township approved the sanitary sewer relocation at the June meeting. The sanitary sewer work is proceeding and is approximately 40% complete. The Hulton Bridge will be closed to all traffic late Friday September 19th through Sunday, September 21, 2014.

### **Guys Run Road Bridge**

PennDot proposed to replace two bridges (A-2, A-3) on Guys Run Road. The Township's sanitary sewer will require relocation at both bridges. The Township is responsible for 25% of the cost to relocate the sanitary sewer. On September 3, 2014, PennDot informed the Township that Bridge A-3 has been removed from the project list and is no longer scheduled for replacement.

### **Acme Creek Stormwater Pipe**

The Township has received documents indicating the Township is responsible for maintenance of the piping in the Pollick property. The Township has installed barricades and plywood over the sinkholes. Senate will contact DEP and investigate funding for the project.

### **CD41 Applications**

Senate has submitted three (3) pre-applications for CD 41 funding as follows: 1. Acme Creek Stormwater Pipe, 2. Improvements to the Township Soccer Field, and 3. Terrace Drive Retaining Wall, Phase 3.

## **DEPARTMENT REPORTS**

### **Roads Department**

Ms. Janoski stated that the Roads Department report is available to the public and is located on the table in the meeting room. Ms. Janoski also made mention that the situation at the Thomas Trailer Park has been resolved.

### **Police**

According to Police Department records, Ms. Janoski reported a total of 265 service calls and 67 traffic citations were issued in August.

A citizen asked how many citations of the 67 traffic citations were issued due to violations at the intersection of routes 910 and 28. Ms. Janoski stated that the information on that regard is not stated in the police report. Mr. Exler commented that he agrees that the timing of the lights at the intersection is terrible. Mr. Exler further reported that PADOT was on site and looked at the lights and made some minor adjustments. Mr. Exler will contact the Chief to see if the lights can be adjusted again. A citizen stated that the Township Police need to be present. Mr. Exler will contact the Chief to discuss patrols at the intersection during rush hour.

A citizen asked that the Board provide additional speed bumps on Campbells Run Road. Ms. Janoski stated that she did look at the situation on Campbell's Run Road and did speak with the Chief and the Public Works Foreman. Ms. Janoski also stated that she does not know how the Township's Road Crew is able to plow the road with all of the speed bumps in place. The citizen then stated that there used to be additional speed bumps but a few were removed and that he would like to have them replaced. The citizen stated that the road has frequent cars speeding up the road. In addition, there have been cars and tour buses on the road that are looking for the Campbells Run Road near the Pittsburgh International Airport. Ms. Janoski stated that she will speak with the Chief and Public Works Foreman to discuss the speed bumps topic further.

### **Code Enforcement**

According to Department records, Ms. Janoski reported a total of 2 building permits, 6 code violation citations, 1 zoning permit issued, and 13 occupancy inspections were completed during the month of August.

## **UNFINISHED BUSINESS**

### **Electronic Security Access**

Dr. Piper explained that this item was on the August Meeting Agenda but was tabled to provide time for a second quote. Dr. Piper stated that the second quote was not submitted and there is only one quote to consider for the work. The Chair made a motion to approve the quote from Access Systems to update the security access at the front entrance to a keyless system in the amount of \$2,855.00. Ms. Slomer provided the second and the motion was carried unanimously.

## **NEW BUSINESS**

Dr. Piper explained there is a new agenda category called Other Business Added. This category will contain items that have come to the Township that need the Boards approval but arrived after the Meeting Packets were given to the Board.

### **Resolution to enter into Credit Card Agreement with First Commonwealth Bank**

Dr. Piper explained the terms for the credit card as proposed are as follows: the credit limit per the agreement is \$5,000 and there would be three (3) cards issued (Donna Piper, Jason Domaratz, and Mike Ziencik). The Chair stated that she is not in favor of any credit cards. Ms. Toney stated that she sees the need for a credit card but suggests that only one credit card be issued. Ms. Slomer agreed. Dr. Piper suggested that the credit limit be reduced and only one (1) card be issued. The Chair tabled the request until next month.

## **OTHER BUSINESS ADDED**

### **Backhoe Repair**

Dr. Piper asked for Board approval to replace the hood on the backhoe at a cost of \$2015.81. Ms. Janoski made a motion to approve the repair at a cost of \$2015.81 and Mr. Exler provided the second. The Chair asked for a roll call and the motion passed unanimously.

### **Carlucci Construction to make needed repairs to sewer system**

Dr. Piper explained that there is a need for a motion to ratify Carlucci Construction to make necessary sewer system repairs. Ms. Janoski made the motion and Ms. Slomer provided the second. The Chair called for a roll call vote and the motion was passed unanimously.

### **Sale of Fixed Assets on MunicibiD**

Dr. Piper asked that the Board place the 300 gallon fuel tank and tar kettle for sale on MunicibiD per the request of the Road Department Supervisor, Mike Ziencik. Ms. Janoski made the motion to permit the sale of fixed assets on MunicibiD. Mr. Exler provided the second. The Chair called for a roll call vote and the motion was passed unanimously.

### **Appointment of 2 Members to the Board of Trustees to the Comprehensive Municipal Pension Trust Fund**

Dr. Piper described Ordinance 386 that was passed in 2010 that provided for a Board of Trustees to monitor the pension funds on a quarterly basis. Dr. Piper stated that she has gone through the minutes and cannot find where the Pension Trust Fund Board of Trustees had been appointed members since the passage of said ordinance. Attorney Means suggested that the Board of Supervisors appoint the members. Mr. Exler suggested that Dr. Piper fill one position. Ms. Slomer volunteered to fill one position. Ms. Janoski made a motion to appoint Dr. Piper and Ms. Slomer to the Board of Trustees. Ms. Toney provided the second. The Chair called for a roll call vote and the motion was passed unanimously.

## **2014 Newsletter**

Dr. Piper asked the Board to cancel the 2014 Newsletter as discussed for fall printing. Dr. Piper explained that the Board is entering budget development in October and income surveys in the field will need to be completed by the end of October for the three CDBG funding assistance applications.

A citizen suggested that the Township provide the Newsletter because not all residents have access to the internet. Ms. Slomer stated that most of the calendar year information is provided in the Spring Newsletter. Dr. Piper stated that by the time a newsletter is completed this fall, it would be time to begin work on a newsletter for the spring. Ms. Slomer stated that information could be placed on the website until a newsletter could be sent. A citizen stated that not all residents have access to the internet. Another citizen stated that there is access to the internet at the library and that she is embarrassed that Harmar Township was the only municipality that did not donate extra funds to the library.

## **BOARD COMMENTS**

Mr. Exler asked Ms. Slomer if she has a copy of the recording of a particular previous Board meeting. Ms. Slomer stated that the Board meetings are recorded and a copy may be obtained from the Township. Mr. Exler asked that Ms. Slomer please obtain a copy of the specific Board meeting and have it played for all to hear at the next Board meeting.

Ms. Slomer asked if there is a budget meeting scheduled in October and stated that the budget meetings are usually set-up at the beginning of the year. Dr. Piper responded that she has gone through the minutes and did not find a budget calendar set by the Board. The Chair suggested that Dr. Piper coordinate the meeting dates and get back to the board with a Budget Meeting Calendar.

Ms. Slomer stated that Dr. Piper provided the Board with the most recent PSATS News Bulletin and asterisked some of the articles in the Bulletin for the Board. Ms. Slomer asked specifically about a property maintenance article and if it would apply to Harmar Township. Mr. Means stated that it is a proposed law that is working its way through the House and Senate and until it is passed, it does not apply to the Township.

Ms. Slomer asked if the computer networking work is completed. Dr. Piper stated that the work is in progress. Ms. Slomer asked if the emails that she asked for through a Right-to-Know Request can be retrieved from the hard drive on the computer. Dr. Piper explained that the emails that come to harmar701 were never on the hard drive and that all email correspondence is completed via internet based email. Ms. Toney asked Ms. Slomer what emails she is interested in having and stated that she has saved all of the emails from the Township. Ms. Slomer then stated that she would need to think more about her request.

## PUBLIC COMMENTS

A citizen asked about the function of the Board of Trustees of the Municipal Pension Fund. Attorney Means stated that the Board meets to review and discuss the status of the pension. The citizen then asked if an auditor should be a member of the Board. Attorney Means explained that the State Auditor General's Office conducts the audit on the pension funds.

A citizen stated that he has repeatedly asked about the Police budget and no one is ever able to provide him an answer. The same citizen also made mention of a list that he gave the Board and mentioned the trees in the park and that no one ever provides him with a response or feedback to his comments. Ms. Janoski stated, she had the Road Crew review the list that was given to the Board. The citizen stated, the Board needs to provide feedback to residents who state concerns. Ms. Janoski thanked the citizen for his comments.

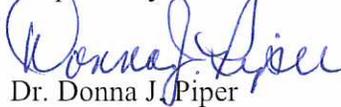
A citizen stated that she contacted the Zoning Officer about a rat problem and further stated that she had asked the Officer if he had conducted inspections on Guys Run Road and Terrace Avenue in regard to junk and rubbish. According to this citizen, the Officer responded that he would not go on private property. The citizen then stated to the Board that the former Zoning Officer made regular inspections at these locations. Attorney Means stated that the Zoning Officer would not enter private property without a search warrant unless it is an emergency situation. Ms. Janoski stated that she would look into the issue with Mr. McChesney and Mike Ziencik.

A citizen stated concerns about the high grass at the construction site where the hotel is being built.

A citizen addressed comments to Mr. Exler about Campbells Run Road and an incident with a Harmar Township Officer in regard to the road being a private road. Mr. Exler stated he would speak with the Chief.

Ms. Janoski adjourned the meeting at 8:35.

Respectfully submitted



Dr. Donna J. Piper  
Secretary/Treasurer