

**Harmar Township Municipal Building
Township Board of Supervisors
REGULAR BUSINESS MEETING
Thursday, September 21, 2017**

PRESENT

Patricia A. Janoski	Chairperson
Robert W. Seibert, Jr.	Vice Chairperson
Robert Exler	Supervisor
Lee Biermeyer	Supervisor
Harry Lenhart	Supervisor
Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Matt Pitsch	Senate Engineering

CALL TO ORDER

The Chair called the proceedings to order at 6:05 pm. The Pledge of Allegiance was recited.

PUBLIC HEARING – Ordinance #424: An Ordinance that amends the Township’s sanitary sewer tapping fee regulations by establishing collection and connection fee regulations.

Attorney Means introduced the proposed ordinance. Matt Pitsch, Municipal Engineer spoke about the Act 57 Study that backs the proposed fees. There being no comments from the public or questions from the Board of Supervisors, Attorney Means closed the Public Hearing at 6:12 pm.

PUBLIC HEARING – Nonconforming Use Change Request from Richard Hazlett of 918 Russellton Road.

The Chair called the Hearing to order at 6:12 pm. Attorney Means introduced the request for a nonconforming use change and explained that the proposed use as a small machine shop is less detrimental to the surrounding neighborhood than the existing use as an auto body/detailing garage. Mr. Means stated that the Planning Commission has reviewed the request and has recommended approval based upon certain conditions: the business shall not extend to the residential structure on the property, that doors and windows to the garage remain closed during hours of operation, and that there be no semi truck trailers used for deliveries. The business owner, Mr. Jim Burger was present and agreed to the conditions as outlined. The Chair closed the Hearing at 6:18 pm. Mr Seibert made a motion to approve the request per the conditions as recommended by the Planning Commission. Mr. Exler provided the second and the motion was carried unanimously.

PRESENTATION

MS4 Public Education and Outreach: Ben Bothel of the Senate Engineering Company provided a brief presentation about the Program’s minimum control measures and best management practices. There were seventeen people present in the audience. Mr. Paul Messich asked: How can the Township tell home owners what to do? Mr. Bothel stated that township residents must abide by local ordinances. Mr. Dave Buchman asked the following questions: How does inspection, cleaning, and rebuilding catch basins tie into the MS4 program? Mr. Bothel explained. Mr. Buchman asked: Does every municipality have to have an inventory of their catch basins? Mr. Bothel answered. Mr. Buchman asked: Is the removal of trees and vegetation in the streambed a part of the MS4 Program? Mr. Bothel explained the purposes of vegetation in streambeds. Supervisor Lenhart asked if the Trump administration is opposed to these requirements. There being no further questions, the Chair thanked Mr. Bothel for his presentation.

PUBLIC COMMENTS

Margaret Cook stated that she called about having a smoke detector installed but no one has returned her call. Chief Funkhouser, present in the audience, reported that the fire company just received the smoke detectors and someone would be contacting Ms. Cook within the next week.

May Brown stated that the St. Francis Church on Freeport Road would like traffic control at the end of mass on Saturdays. Discussion ensued. Mr. Exler made a motion to authorize the Chief to send officers out on traffic control. Mr. Biermeyer provided the second and the motion was carried unanimously.

Mr. Paul Messich asked that the Township employees clean-up after themselves after cutting the grass in Acme Park. Mr. Messich also suggested that the Township hire a tree trimmer to take care of tree limbs.

BOARD COMMENTS

None.

MINUTES

Mr. Seibert made a motion to approve the minutes from the August 17, 2017 meeting. Mr. Lenhart provided the second and the motion was carried unanimously.

TREASURER’S REPORTS

Mr. Biermeyer made a motion to approve the Treasurer’s Reports from August 1 through August 31, 2017. Mr. Exler provided the second and the motion was carried unanimously.

REPORTS

Legal Report

Attorney Means announced that the Board of Supervisors met in Executive Session prior to the meeting to discuss personnel and pending litigation.

Attorney Means reported that he has reviewed the Developer's Agreements and instruments of financial security for the Taco Bell and the Allegheny Valley School District.

Engineer's Report

In addition to the written report submitted to the Board, Mr. Pitsch reported that he is still working with Insight Pipe in getting the manhole on Church Road repaired. Additionally, he has contacted the property owner adjacent to the Dirt and Gravel Road project on Dremmel Road to have the right-of-way agreement signed.

OLD BUSINESS

Ordinance #424 that establishes collection and connection fees in accordance with the Harmar Township Act 57 Study. Mr. Lenhart made a motion to pass the ordinance. Mr. Biermeyer provided the second and the motion was carried unanimously.

NEW BUSINESS

Allegheny Valley School District Stormwater Best Management Practices Agreement: Mr. Seibert made a motion to approve and execute the Agreement with the Allegheny Valley School District. Mr. Exler provided the second and the motion was carried unanimously.

Charter Food North (DBA Taco Bell) Developer's Agreement: Mr. Seibert made a motion to approve and execute the Agreement with Charter Foods North / Taco Bell. Mr. Exler provided the second and the motion was carried unanimously.

Invoice from BCIV Trenching and Utility Installation LLC for emergency sanitary sewer repairs on Orr Avenue in the amount of \$23,256. Mr. Exler made a motion to approve the identified invoice for payment from the sanitary sewer fund. Mr. Biermeyer provided the second and the motion was carried unanimously.

Mr. Seibert asked if Mr. Pitsch would review the video of the 260' of sanitary line on Orr Avenue where the collapse occurred and provide a professional opinion on the condition of that line; and if necessary, make preparations to have the sanitary line relined before any additional collapses occur.

Request from Secretary/Treasurer to have Bookkeeper obtain Notary License at a cost of \$303 for a 4 year certification: Mr. Seibert made a motion to approve the request as stated. Mr. Lenhart provided the second and the motion was carried unanimously.

Request from Secretary/Treasurer to attend the 3 Rivers Wet Weather Sewer Conference at a cost of \$75: Mr. Exler made a motion to approve the request as stated. Mr. Biermeyer provided the second and the motion was carried unanimously.

Trick or Treat – Tuesday, October 31, 2017: Mr. Exler made a motion to establish Trick or Treat night for Tuesday, October 31, 2017. Mr. Lenhart provided the second and the motion was carried unanimously.

Salt Shed Roof Project: Mr. Exler made a motion to award the project to the lowest bid of \$7,000. Mr. Seibert provided the second and the motion was carried unanimously.

Public Officials Liability Insurance with Western World: Mr. Biermeyer made a motion to approve the annual public official’s liability policy with Western World at a cost of \$14,077. Mr. Exler provided the second and the motion was carried unanimously.

Invoice from ServPro for services related to the sanitary sewer emergency repair in the amount of \$2,220.93: Mr. Seibert made a motion to approve payment of the invoice as stated. Mr. Lenhart provided the second and the motion was carried unanimously.

Invoice from Russell Standard for the 2017 Paving Project in the amount of \$38,090.80: Mr. Biermeyer made a motion to approve invoice #2 in the amount of \$38,090.80 and invoice #3 in the amount of \$10,850 and the outstanding amount of \$2,400 upon receipt of the Engineer’s approval and an executed Maintenance Bond. Mr. Exler provided the second and the motion was carried unanimously.

Campbell’s Run Sanitary Sewer Lining – Phase I: Mr. Exler made a motion to award the project to Insight Pipe in the amount of \$75,285.00. Mr. Biermeyer provided the second and the motion was carried unanimously.

Campbell’s Run Sanitary Sewer Lining – Phase II: Mr. Seibert made a motion to award the project to Insight Pipe in the amount of \$83,018.05. Mr. Lenhart provided the second and the motion was carried unanimously.

Road Improvements Planning Committee: Mr. Seibert made a motion to appoint Lee Biermeyer and Harry Lenhart to the Road Improvements Planning. Mr. Lenhart provided the second and the motion was carried unanimously.

Nixon Bridge Inspection: Mr. Seibert made a motion to accept the report as prepared by McTish, Kunkel & Associates and to approve payment of the invoice in the amount of \$3,385.83. Mr. Exler provided the second and the motion was carried unanimously.

Resolution #41-2017: Mr. Biermeyer made a motion to concur and accept the Actuarial Report prepared by Mike Pisula of Phoenix Benefits and to authorize the Secretary/Treasurer to execute the 2018 MMO in the amount of \$205,091 and make preparations of said in the 2018 General Fund Budget. Mr. Exler provided the second and the motion was carried unanimously.

The Secretary brought forth a discussion item pertaining to a second curb cut at 309 Meadow Street. Dr. Piper stated that she has researched the Township’s ordinances and has found no ordinance on record that addresses curb cuts. Dr. Piper stated that she is approaching the Board for input since street curbs are considered to be a Township asset and with no ordinance to address the cutting of curbs, the decision lies with the Board of Supervisors. Mr. Seibert stated that he is not in favor of granting permission to allow any new curb cuts on Meadow Street due to stormwater flows and on-street parking. The other members of the Board of Supervisors were in agreement.

ADJOURNMENT

There being no further business before the Board. Mr. Seibert made a motion to adjourn at 7:20. Mr. Exler provided the second and the motion was carried unanimously.

Respectfully submitted,



Dr. Donna J. Piper
Secretary/Treasurer