HARMAR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR BUSINESS MEETING
THURSDAY, September 22, 2014
HARMAR TOWNSHIP MUNICIPAL BUILDING

PRESENT

Pat Janoski	Chairperson
Jerry Chalmers	Supervisor
Bob Exler	Supervisor
Linda Slomer	Supervisor
Dr. Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Larry Seiler	Engineer

CALL TO ORDER

The Board Chair called the Public Hearing to order at 7:10 pm as legally advertised. The Pledge of Allegiance was recited.

The Chair then turned the Hearing over to Attorney Means to act as Hearing Officer.

Attorney Means introduced the purposes for the Hearing as follows:

> An Ordinance updating the floodplain provisions within the Township Code of Ordinances by amending Article 5, deleting section 5.600 and replacing any other provisions in that section addressing floodplains, and amending Chapter 8 by adding the following requiring all persons, partnerships, businesses, and corporations to obtain a permit for any construction or development; providing for the issuance of such permits; setting forth certain minimum requirements for new construction and development within areas of the Township of Harmar which are subject to flooding; and establishing penalties for any persons who fail, or refuse to comply with, the requirements or provisions of this ordinance

Attorney Means asked for public comment or comments from the Board.

There being no comment, the Chair made a motion to approve the amendments to the floodplain ordinance as advertised on September 5 and September 12, 2014. Mr. Exler provided the second. The Chair called for a Roll Call vote and the motion was approved unanimously.

The Chair adjourned the meeting at 7:14.

Respectfully submitted

Dr. Donna J. Piper
Secretary/Treasurer

HARMAR TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC HEARING AND REGULAR BUSINESS MEETING
THURSDAY, October 16, 2014
HARMAR TOWNSHIP MUNICIPAL BUILDING

PRESENT

Patricia Janoski	Chairperson
Kimberly Toney	Vice Chairperson
Bob Exler	Supervisor
Linda Slomer	Supervisor
Dr. Donna Piper	Secretary/Treasurer
Charles Means	Solicitor
Larry Seiler	Engineer

CALL MEETING TO ORDER

The Chair called the Meeting of October 16, 2014 to order at 7:00 p.m. as legally advertised. The Pledge of Allegiance was recited.

PRESENTATION

Pam Manning of the Allegheny Valley VFD #1 provided a presentation on the newly acquired 2014 fire truck at a cost of $331,336k which was acquired through various fundraisers at the fire department. Kevin Funkhouser, 1st Assistant Chief presented detailed specifications about the fire truck. The Assistant Chief offered to show the truck and talk to anyone interested in knowing more about the truck. Ms. Manning stated that the Department also owns a 2001 truck and has a business plan in place for the replacement of the fire company's vehicles. Ms. Manning announced that the fire company will be assisting the police departments for Trick-or-Treat on October 31st. In addition, Santa Day is scheduled for December 13th and the fire company will be providing treat bags. Ms. Manning provided a special thank you to Mr. Paul Messich for his continuing volunteer efforts and support of the fire company. Finally Ms. Manning announced that the company was awarded a Governor's Award for the merger/consolidation of the local fire companies.

COMMENTS FROM THE FLOOR

A citizen asked if the budget meeting will be open to the public. Ms. Janoski made reference to the agenda item that authorizes the advertising for the budget meetings.

A citizen stated his disappointment in the lack of a majority vote for the C-2 zoning district amendment and reviewed the Hearing discussion items as highlighted by the newspaper.

Ms. Toney stated that she was not present for the Public Hearing and meeting in September when the amendment to the C-2 Zoning District was deliberated. Ms. Toney then announced that she intends to recall the vote later in the meeting. Pastor Mike Brownfield then asked that the Board revoke the vote in the proper procedure.

Mr. Exler directed some questions to Pastor Brownfield in regard to his tenure at the Hampton Church and his works prior to leading the Hampton Church. Mr. Exler referenced the Pastor's leadership and the doctrinal dispute at his prior church. Ms. Toney stated that Mr. Exler's questions were not asked of any other business that has come before the Board. Mr. Exler stated that his point is in regard to the losses in real estate tax revenues that this area will incur due to a church locating in a C-2 District. Ms. Toney stated that she sees the church as an income generator for the commercial district in Harmar.

A citizen stated that portraits of the Harmars (the found fathers of Harmarville) should be displayed in the Public Meeting Room and that photos can be obtained from the internet and can be provided to a local printing company for enlargement.

A citizen expressed his support for a 145th celebration of Harmar in 2015. The same citizen stated that he would like to see the Township being proactive in acquiring all types of development in Harmar Township.

A citizen asked if Trick-or-Treat has been set by the Board of Supervisors. Mr. Chalmers stated that the date and time is displayed on the message board in front of the municipal building. The same citizen asked about the status of the PrintMaps bulletin. Ms. Slomer stated that the company is currently acquiring advertisers for the publication.

APPROVAL OF MINUTES

Mr. Exler made a motion to approve the September 18, 2014 minutes of the Regular Business meeting. Ms. Slomer provided the second with the correction of the date in the Header. The Chair called for a roll call vote. The motion was carried unanimously with Mr. Chalmers abstaining due to absence.

Mr. Chalmers made a motion to approve the September 22, 2014 minutes of the Public Hearing for the Floodplain Ordinance. Mr. Exler provided the second. The motion was carried unanimously with Ms. Toney abstaining due to absence.

APPROVAL OF TREASURER'S REPORT

Dr. Piper reported the fund balances as of September 15, 2014 as follows:

Regular Checking	$ 337,352.15
General Fund Reserve	$1,448, 651.32
Tax Collector Fund	$ 62,987.74
Sewer Revenue Checking	$ 17428.12
Sewer Revenue Savings	$ 642,873.57
Capital Improvement Fund	$ 341,959.99
Sinking Fund	$ 12,037.47
Nixon Bridge Fund	$ 12,003.46
Liquid Fuels Money Market	$ 144,778.55
Developer's Escrow Checking	$ 359.79
Developer's Escrow Savings	$ 25,489.57

Ms. Slomer made a motion to approve the Treasurer's Report. Mr. Exler provided the second and the motion was carried unanimously.

AUTHORIZE PAYMENT OF BILLS

Ms. Janoski asked for a motion to ratify the payment of bills for the month of August 2014 as follows:

a) Ratify payment of bills from General Fund in response to due dates and discounts

September 17, 2014	$ 28,573.47
September 23, 2014	$ 21,723.39
September 29, 2014	$ 32,030.94
October 03, 2014	$ 38,342.21
TOTAL	$120,670.01

b) Ratify payment of bills from the Sewer Revenue Fund in response to due dates and discounts

August 19, 2014	$ 94.88
September 05, 2014	$1,472.25
September 17, 2014	$4,492.58
TOTAL	$6,059.71

c) Ratify payment of bills from the Developers Escrow Fund in response to due dates and discounts

September 17, 2014	$5,772.50
September 23, 2014	$ 190.75
October 03, 2014	$ 24.81
TOTAL	$5,988.06

d) Ratify payment of bills from the AIM Sinking Fund in response to due dates and discounts

TOTAL	$10,320.00

The Chair asked for a motion to ratify the payment of bills. Mr. Chalmers provided a motion and Mr. Exler provided the second. Ms. Slomer asked about the expenditure to King's Country Shop and the Rehak Family. Dr. Piper stated that the Rehak Family is a tax refund. Mr. DiPalma, the Township's Tax Collector confirmed that both expenditures were for real estate tax refund. The motion was approved unanimously.

CORRESPONDENCE

Ms. Janoski made note that the following organizations have provided minutes to their meetings:

Allegheny Valley Joint Sewage Authority Minutes – August 20, 2014
Fox Chapel Authority Minutes – July 29, 2014
Allegheny Valley North Council of Governments – August/September 2014
Harmar Water Minutes – July 15, 2014

Dr. Piper explained that the correspondence received from Advanced Communications is an annual contract renewal for the Township's phone system. The current contract expires on October 24, 2014.

The renewal amount is $390. Mr. Chalmers made a motion to enter into the contract in the amount of $390. Ms. Toney provided the second and the motion was carried unanimously.

Mr. Seiler explained the correspondence in regard to logging the area along Campbell's Run Road from Kline Brothers Logging out of Boyer, PA. Ms. Toney asked if the Township was given any indication of how much the timber is worth. Dr. Piper suggested that the Township contact the Penn State Cooperative Extension for assistance. A citizen stated concerns about the water issues she currently has on Campbell's Run Road and believes that logging the hillside will increase the water runoff. Mr. Seiler agreed that the water runoff would be increased initially and would then reside and balance out. Mr. Exler asked if the citizen would be amenable to the Township assisting with the water runoff.

Mr. Exler commented on the Harmar Water Minutes and stated that he was in attendance at the July meeting and although the minutes state there is no comment from the floor, Mr. Exler provides that he made statement to the Water Board that objected to the current rate being charged. Mr. Exler stated that he intend to follow-up and pursue a reduction in water rates.

SOLICITORS REPORT

Attorney Means explained the advertising procedures to be followed in regard to amendments to the zoning ordinance and that the Board is unable to revote on the amendment request tonight. In addition, Mr. Means stated that a vote is not passed unless there is a majority vote from those present. Mr. Exler asked if the amendment could be reworded to only the parcel/location proposed. Mr. Means stated that the amendment is in reference to the entire C-2 Zoning District and if a majority of the Board would decide in favor of bringing the issue back before the Board, the Planning Commission should be advised.

Ms. Toney made a motion to authorize the proposed amendment to be advertised again on November 6 and November 13 for a Public Hearing on the November 20. Mr. Chalmers provided the second. There being no mention of this topic on the agenda, the Chair asked for Public Comment.

A citizen stated opinion in favor of churches locate in the C-2 zone.

A citizen asked how big the C-2 zoning district is and how much of that area would be tax free. Mr. Means explained that only churches in the C-2 district would be tax exempt. The same citizen asked if the church is leasing or purchasing the property. The Pastor answered, purchasing. The citizen asked if more churches could move into the C-2 District – other than the Church present. Mr. Means stated that the entire C-2 District would be open to churches. The citizen then stated concerns in regard to the loss in real estate tax revenues.

Ms. Janoski stated that the catholic parish that is located in the C-2 District pays real estate taxes.

A citizen stated that a land rush in the C-2 District for churches is not a valid concern. The citizen then made reference to the Pitt Ohio Development and that Mr. Exler voted for the tax reduction. Mr. Exler stated that is incorrect and that he did not vote against Pitt Ohio but voted no to a tax reduction.

A citizen stated concerns in regard to the advertised wording of the amendment in regard to churches and places of worship. Mr. Means stated that any change in the ordinance would need to be sent to

County Planning and would cause a 45 day delay. Mr. Means further stated that the wording was established 25 years ago and is applicable to other zoning districts.

A citizen asked about changing the C-1 zoning district boundary. Mr. Means stated that the C-1 District is not part of the motion at hand.

A citizen expressed that the loss in real estate tax revenues is minimal in the relative perspective of things.

A citizen asked if there is a way to change the zoning only on the property in question. Mr. Means answered that the only topic that has been examined is to add the church to a C-2 District.

A citizen stated that the easy answer to other churches coming to the C-2 District is for the Planning Commission to vote no to the conditional use request.

A citizen asked how long it has been since a new church has come to Harmar. It was established that it has been approximately 20 years since the last like request.

Mr. Exler stated that the issue at hand is the zoning district location and not against churches.

Ms. Janoski asked for a roll call vote to the motions on the floor:

Mr. Chalmers - yes
Mr. Exler – no
Ms. Toney – yes
Ms. Slomer – yes
Ms. Janoski – no

The motion to authorize to advertise carried unanimously.

ENGINEER'S REPORT

Pitt Ohio Development

Pitt Ohio is now occupying the facility. Work is proceeding on paving Rich Hill Road and the installation of the temporary and permanent traffic signal. Currently there is no power available for a traffic signal and the developer is waiting on the power company. A. Folino has submitted an invoice for payment in the amount of $69,749.60 for paving, under drain and road base repair. Once approved by the Board, the invoice will be turned over to the AVN COG for payment out of the approved grant funds.

Mr. Chalmers made a motion to approve payment from the grant in the amount of the submitted invoice of $69,749.60. Ms. Toney provided the second. The Chair called for a roll call vote. The motion was approved unanimously.

Rich Hill Road

The Rich Hill Road Reconstruction work and Route 910 Traffic Signal bids were opened March 7, 2014. The contract was awarded to the low bidder A. Folino Construction Inc. in the amount of $523,876.50. The AVN COG issued the Notice to Proceed to A. Folino on April 14,

2014. Change Order #1, in the amount of $125,000.00 for a temporary traffic signal was approved by the Board.

2014 Paving Project

The bid opening for the 2014 Paving Project was held on August 20, 2014. The Board awarded the contract to the low bidder, A. Folino Construction, Inc. Signed contracts were submitted to Folino. The Engineer reported that paving may begin on Saturday, October 18th on Ridge Road and Nixon Road.

CD40 Project (Acme Culvert)

The Board of Supervisors authorized Senate Engineering to proceed with the CD 40 area-wide project (the Acme Avenue Culvert Replacement Project). The project bids were opened on September 24, 2014. The low bid was from Pampina Landscaping in the amount of $108,125.00. There is a $20,000 grant for the project and the remaining funds will be paid by the Township. The Engineer recommended that the Board award the project to Pampina Landscaping in the amount of $108,125.00.

Mr. Chalmers made a motion to award the CD 40 Acme Culvert Project to Pampina Landscaping in the amount of $108,125.00. Ms. Toney provided the second. The Chair called for a roll call vote. The motion was approved unanimously.

Hulton Bridge Project

Senate Engineering has reviewed the PennDot proposal to relocate approximately 750 LF of 8" diameter Township sanitary sewer in lieu of replacing 6 sanitary manholes. The Township approved the sanitary sewer relocation at the June meeting. The sanitary sewer work is proceeding and is approximately 40% complete.

Guys Run Road Bridge

PennDot proposed to replace two bridges (A-2, A-3) on Guys Run Road. The Township's sanitary sewer will require relocation at both bridges. The Township is responsible for 25% of the cost to relocate the sanitary sewer. On September 3, 2014, PennDot informed the Township that Bridge A-3 has been removed from the project list and is no longer scheduled for replacement.

Acme Creek Stormwater Pipe (Pearl Avenue)

The Township has received documents indicating the Township is responsible for maintenance of the piping in the Pollick property. The Township has installed barricades and plywood over the sinkholes and is monitoring the site on a weekly basis.

CD41 Applications

Three (3) pre-applications for CD 41 funding were approved (1. Pearl Avenue Stormwater Pipe, 2. Improvements to the Township Soccer Field, and 3. Terrace Drive Retaining Wall, Phase 3). The full applications are due November 10th.

Allegheny Valley Joint Sewage Authority - Consent Order

The AVJSA held a meeting on September 17th and presented a consent order from DEP that will effect Harmar Township and the other member communities. The sewage flows in Harmar

will be metered and the results will be presented in 2015. Dependent upon the I&I (infiltration and inflow) data, repairs to the sewage system in Harmar Township may be costly.

Emergency Sanitary Sewer Repair near Campbell's Run Road

The emergency sanitary sewer repair is complete except for the fencing installation.

DEPARTMENT REPORTS

Roads Department

Ms. Janoski stated that the Roads Department report is available to the public and is located on the table in the meeting room. Ms. Janoski stated that the report indicates that the Township will be facing ongoing and costly repairs to the Backhoe and Truck #5. Mr. Chalmers reported that Mike Ziencik has obtained estimates for new equipment to be reviewed during the upcoming budget meetings. In addition, Mr. Chalmers reported that the Township and the Road Crew Union have come to an agreement on their contract and the agreement needs to be formally approved by the Township.

Police

According to Police Department records, Ms. Janoski reported a total of 250 service calls. Ms. Janoski also reported there were 26 citations issued in the month of September at the intersections of Freeport Road/910 and Route 28, and 14 citations issued along Guys Run Road.

Code Enforcement

According to Department records, Ms. Janoski reported a total of 5 building permits, 7 code violation citations, 0 zoning permits issued, and 7 occupancy inspections were completed during the month of August.

Administration

The report is available to the public and is located on the table.

UNFINISHED BUSINESS

Credit Card – First Commonwealth Bank

Dr. Piper explained there would only be one (1) card issued and the credit limit is written as $2,500. Dr. Piper also explained that a debit card does not provide a sufficient paper trail for the Auditor. In addition, Dr. Piper indicated that the Township currently has credit accounts with Wal-Mart, Staples, Office Max, and Lowes.

Mr. Chalmers made motion to approve the First Commonwealth Bank resolution that establishes a MasterCard and/or Visa Card credit account at the First Commonwealth Bank. Ms. Slomer provided the second. The Chair called for a roll call vote. The motion was carried unanimously.

Campbells Run Speed Bumps

Dr. Piper explained that the speed bumps on Campbells Run Road need to be replaced. Currently there are 4 speed bumps and 1 speed bump that spans only one half of the road way. A citizen provided further explanation: there was previously 5 speed bumps. The neighborhood

would like to have the ½ bump restored back to the full span of the road and would like to have the 5th bump replaced.
In addition, the signage at the end of the road was discussed and the fact that the gate at the bottom of the hill is open because the road is a public road. A citizen stated that cars are speeding up the road in an effort to get to Fox Chapel – not realizing that the road is closed to Fox Chapel. Mr. Chalmers stated that O'Hara Township removes the speed bumps during the winter so that the Township can maintain the road. Mr. Chalmers recommended that the speed bumps be replaced with a rubber type and that the bumps be spaced apart so that it is easier for the Road Department to maintain the road in the winter. Mr. Chalmers made a motion to have the Road Department repair the existing speed bumps and/or get a price on the rubber bumps that could be removed for winter maintenance. Mr. Chalmers explained that the bumps installed on Campbells Run are permanent and cannot be removed or easily repaired. Ms. Slomer provided the second and the motion passed unanimously.

NEW BUSINESS

Tree Services in Acme Park
Dr. Piper explained that an estimate for tree trimming services came in at $1,250. The tree specialist's estimate stated there are only three (3) trees in ACME that present a danger of falling limbs. Mr. Chalmers and Ms. Slomer suggested that additional estimates for tree trimming services be obtained for the November meeting.

A citizen stated his gratitude for the Board's attention to this matter but also felt that the trees should be removed as opposed to trimmed.

OTHER BUSINESS ADDED

Resolution to approve the Minimum Municipal Pension Obligation for 2015
Ms. Slomer made a motion to approve the Minimum Municipal Pension Obligation for 2015 as calculated by the Pension Actuary in the amount of $74,706 for the NonUniform Pension and $130.328 for the Uniform Pension. Mr. Chalmers provided the second and the motion was carried unanimously.

Service Employees Union Local 688 Collective Bargaining Agreement
Mr. Chalmers made a motion to approve the changes made to the Collective Bargaining Agreement. Mr. Exler provided the second. The motion was carried by a majority. Ms. Slomer opposed.
NonUniform Pension – Employee Contribution
Mr. Chalmers made a motion to increase the employee contribution requirement to the NonUniform Pension from 2.6% to 5%. Mr. Exler provided the second and the motion was carried unanimously.

Resolution to transfer budgeted line item monies/amounts to other line items
Dr. Piper explained that the amounts budgeted in certain lines (expenditures for necessary upgrades to the security system, data processing, and data processing equipment) needed to be adjusted with the transfer of monies from line 405 130 that will not be expended in 2014. The adjusted changes are as follows:

Transfer from 01 405 130 in the amount of $10,000
Transfer to

01 409 700 in the amount of $2,885
01 407 310 in the amount of $6,079.97 and
01 407 740 in the amount of $1,065.03.

Ms. Slomer made a motion to make the transfers. Ms. Toney provided the second and the motion was carried unanimously.

Management Representation Letter to Department of the Auditor General

The required Management Representation letter to the Department of the Auditor General in regard to the Pension Audits was signed by Donna Piper, the Township's Pension Administrator. Ms. Slomer made a motion to ratify the signature on the letter. Ms. Toney provided the second and the motion was carried unanimously.

Disposition of Special Council Correspondence

The Board reviewed the correspondence and disposition list from Special Counsel (Campbell, Durrant, Beatty, Palombo & Miller). Ms. Slomer made a motion to permit Special Counsel to dispose of their files per the list with the exception of Harmar 1994 (10). Mr. Chalmers provided the second and the motion was carried unanimously.

Authorize to Advertise Budget Meetings

Ms. Slomer made a motion to authorize the advertising of the 2015 Budget Preparation Meetings on November 6 and November 20, 2014. Mr. Chalmers provided the second and the motion was carried unanimously.

Authorize to Advertise to Appoint a Certified Public Accountant to Audit the 2014 Financial Records

Ms. Slomer made a motion to advertise to appoint a certified public accountant to audit the 2014 Financial Records. Mr. Exler provided the second and the motion was carried unanimously.

Authorization to Request Proposals for Auditing Services for 2014

Ms. Slomer made a motion to authorize to Request Proposals for Auditing Services for 2014. Mr. Chalmers provided the second and the motion was carried unanimously.

Authorization to Request Proposals for Cleaning Services for 2015

Ms. Slomer made a motion to authorize to advertise for cleaning services for 2015. Mr. Chalmers provided the second and the motion was carried unanimously.

Authorization to submit to PADOT Green Light Go Grant Application

Discussion ensued among the Board about the PADOT Green Light Go Grant Program and if Harmar would have a viable project for submission. Mr. Seiler suggested that the Board authorize submission and that he and Dr. Piper would look at possible projects for submission. Ms. Slomer made a motion to submit a Green Light Go Funding Request. Mr. Exler provided the second. Mr. Chalmers asked what type of projects are eligible for this program. Dr. Piper read the list of the types of projects that are eligible. Mr. Chalmers asked if a signal timing study on 910 would be an eligible project. Mr. Exler explained that he has looked into the timing of the lights on 910. The Chair asked of those in favor and the motion was carried unanimously.

Set meeting date and time with Broker to discuss employee benefits

Dr. Piper suggested that she contact the Broker to see if he would be available to attend the first budget meeting on November 6th to discuss the proposed benefits plans with the Board. Mr. Chalmers asked if the meeting should be scheduled for 4:30 as opposed to 5:00. Ms. Slomer asked if the suggested benefits premiums will save the Township money. Dr. Piper answered yes. Ms. Toney asked if the discussion of benefits would specify any particulars in regard to certain employees. Dr. Piper answered no.

Swift Reach – Bruno Moretti
Mr. Moretti asked that the general public sign up with Swift Reach through the Township's website if they want to be contact about Township emergencies. Mr. Moretti also updated on the Board in regard to the completion of the Emergency Operations Center and stated that the budget request was timely submitted to the Secretary. A citizen asked what number would come up on caller id if SwitchReach calls. Mr. Moretti answered that caller id will indicate "Harmar Township", "Harmar Township Police" or "Allegheny Valley Emergency Management".

BOARD COMMENTS

Mr. Chalmers stated that he has nothing to be ashamed of in regard to Harmar Township. Mr. Exler responded in disagreement and stated that Mr. Chalmers and Ms. Toney should resign. Ms. Toney stated that Mr. Chalmers is the best thing that has ever happened to the Harmar Township Road Department. Discussion ensued. Ms. Janoski adjourned the meeting. Ms. Slomer made statement that she has Board comments to make. Mr. Chalmers asked that Ms. Slomer's comments be addressed. Discussion among citizens on the floor ensued along with Mr. Exler. Ms. Janoski asked for Board comments. Ms. Janoski then asked for comments from the floor. Discussions ensued among people on the floor. Mr. Exler exited the meeting room. Ms. Janoski again asked for comments from the floor. Ms. Slomer stated that she has Board comments. Ms. Janoski addressed a citizen's comment on the floor in regard to the gate being unlocked on Campbells Run Road. Ms. Janoski responded that it is a public road and cannot be locked. Ms. Toney exited the meeting room. Ms. Janoski called for Police assistance from upstairs. Ms. Slomer stated that she has Board comments but will hold them until the meeting next month. Ms. Janoski addressed a citizen question from the floor in regard to the C-2 Zoning District Amendment. Discussion ensued among the people on the floor. Discussion ensued among the Chair, the Solicitor and the Secretary. The meeting ended at 8:55 as a result of dissolution of order.

Respectfully submitted

Donna J. Piper

Dr. Donna J. Piper
Secretary/Treasurer